

## BACKGROUND

The Energy Facility Contractors Group (EFCOG) is a volunteer organization, directed by senior level executives and subject matter experts from its major contractor companies who manage DOE's facilities and conduct its key programs, sustained by working level personnel from member contractors, and supported and funded by DOE.

Since its inception, EFCOG's mission has been to reduce DOE program costs and increase aggregate contractor performance by identifying issues that can benefit from common solutions, and by providing opportunities for exchanging information on management technical processes, procedures, and programs that have been implemented or evaluated, and positive and negative lessons learned.

Using horizontal networking, EFCOG embodies the principles of performance improvement and quality management endorsed by DOE. In order for DOE contractors to benefit from lessons learned and continually improve performance, effective communication among DOE and its contractors is required. The premise of EFCOG is that the more effective the flow of information to and among the contractor community, the greater our efficiency.

EFCOG sponsors interactive workshops to exchange proven techniques and other management and technical information among member contractors through working groups in the following topical areas:

- Acquisition Management
- Contractor Assurance
- Decontamination & Decommissioning
- Energy Infrastructure
- Enforcement Coordination
- Engineering Practices
- Environmental Safety & Health
- Human Capital
- Integrated Safety Management / QA
- Project Management
- Safety Analysis
- Safeguards and Security
- Waste Management

On an annual basis, EFCOG reviews its objectives to assure that they are aligned with the top priorities of DOE. EFCOG's primary objectives are to:

- Identify and implement rational, cost-effective solutions to evolving issues important to DOE and EFCOG members, and
- Communicate with DOE to determine their specific needs, become involved in DOE strategic planning processing as requested, and offer creative solutions to problems.

EFCOG's current key policy focus includes:

- Integrated Safety Management
- Security
- Project Management
- Infrastructure Management
- Contractor Performance Assurance
- Human Capital

EFCOG is not an advocacy group designed to promote changes in DOE policy. EFCOG does not:

- Take positions independent of DOE on issues, regulations, DOE orders, etc.
- Develop a compliance strategy that requires standardized approaches among its member companies, but does encourage member companies to customize information to fit their needs.
- Lobby to make changes in DOE policy.
- Duplicate the efforts of other organizations.
- Develop theories on what might work, but does present actual experiences on what did and did not work.
- Exchange information on contractual, financial or legal topics.

## BENEFITS

There are many benefits available when a company becomes a member of EFCOG:

- *Senior Executive Policy Interaction:* Each member company may assign one individual to EFCOG's Executive Council. The Executive Council engages in a range of policy issues that are critical to DOE mission success.
- *DOE Interaction:* The Department of Energy is aware of and supports the efforts of EFCOG and has stated that costs associated with workshops and meetings where technical information is exchanged are reimbursable. EFCOG working groups have DOE sponsors who guide their activities. EFCOG also regularly interacts with senior DOE managers on critical policy issues.
- *Information Exchange:* Each member company may assign one or more individuals from their organization to participate on EFCOG working groups. Individuals who participate in working groups and workshops provide and receive valuable information about techniques,

methods, programs and processes that did or did not work. They also receive printed technical information resulting from meetings. The EFCOG support administrator maintains an active archive of documents resulting from EFCOG and DOE sponsored workshops and meetings.

- *Non-EFCOG Workshops:* Every effort is made to allow EFCOG members to attend and participate in non-EFCOG sponsored workshops at a discounted rate.

## RESPONSIBILITIES

The EFCOG Member is responsible to:

- Pay their pro rata share of EFCOG support costs annually.
- Select one (1) executive level representative to serve on the EFCOG Executive Council.
- Provide support to its employees who participate in working group activities as necessary. Support may consist of supplying personnel, materials, or other resources. Support may also include hosting workshops and other working group activities.
- Attend the EFCOG Executive Council Annual meeting.
- Receive and disseminate EFCOG information to employees.
- Identify personnel in their company who have an interest in specific working group topics.
- Be eligible to serve as an EFCOG Executive Director (*Full Members Only*).

## ELIGIBILITY

Membership in the Energy Facility Contractors Group (EFCOG) organization is available on three levels: full membership, associate membership and small business associate membership.

Full membership is open to all DOE prime management contractors or their integrated subcontractors. Full members are eligible for all benefits as described under the *BENEFITS* section.

Associate membership is open to any organization that supports a DOE prime contractor as a subcontractor, vendor or consultant, providing they meet the following criteria:

- The company can provide an employee who will make a beneficial technical contribution to a specific working group; and
- The company has full approval for membership from its sponsoring DOE prime contractor organization.

