

Best Practice 22 - Expedited / Fix It Now (FIN) Work Processes

Facility: Savannah River Site, Aiken, SC

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Brief Description of Best Practice:

The Work Control Procedure allows new work to be screened, approval expedited and work performed without the work having to be planned or scheduled.

Why the Best Practice was used:

This practice ensures that work planning & scheduling is only used in those areas where it is required.

What are the benefits of the Best Practice:

The FIN process does not require work planning & scheduling thus freeing resources to plan and schedule more complex work.

What problems/issues were associated with the Best Practice:

The only issue is making sure that one clearly establishes the criteria for FIN and incorporates it into their Work Control Procedure.

How the success of the Best Practice was measured:

Metrics monitor and trend the amount of total Maintenance work being performed as FIN.

Description of process experience using the Best Practice:

Since a significant amount of Maintenance can be performed as FIN, SRS found that dedicated FIN crews needed to be established. In those Facilities where full FIN crews were not warranted, a portion of a crew's time is set aside (not scheduled) so that the crew will be able to perform that portion of their time as FIN work.

ISM Core Function and Guiding Principle to which the Best Practice relates

Core Function 3: Develop and Implement Hazard Controls; Principle 5: Identification of Safety Standards and Requirements; Principle 6: Hazard Controls Tailored to Work Being Performed