



EFCOG ISM & QA Working Group Meeting
 May 8 - 11, 2017
 Los Alamos National Laboratory - New Mexico

May 8th, 2017

0800 – 1200 – EM QA Corporate Board

14:00 – 17:00 - ISM Leadership integration meeting to confirm task deliverables for subgroup meetings (Leadership Team only).

May 9th, 2017

8:00 - 12:00 - Joint session with all Working Group participants

8:00 – 8:02 – Welcome / Safety – (Mike Hassell/Vince Grosso)

8:02 – 8:10 – Safety and Security (Bill Wingfield)

8:10 – 8:20 – Los Alamos National Lab Director Welcome & Kick-Off – (Charlie McMillan)

8:20 – 9:20 – Historical Los Alamos (Alan Carr)

9:20 – 9:30 – Break

9:30 – 9:45 – DOE Activities/Priorities – (Pat Worthington)

9:45 – 10:00 – Safety Working Group Strategic Focus – (John McDonald)

10:00 – 10:40 – Department Updates

- DOE EM QA Corporate Board Debrief (Murray)
- DOE Quality Council Update (Earl Hughes)
- DOE SCIP Update (Pat Worthington)

10:40 – 10:50 – Break

10:50 – 11:30 – Best Practice Discussions:

- Contractor Assurance (John McDonald)
- QA Suppliers List (John McDonald)
- Engineered Safety/Work Planning and Control (Fred Berl)

11:30 – 12:00 – Joint Session Close out (Mike Hassell/Vince Grosso)

- Working Group Break Out Session Overview/Locations
- Fall 2017 meeting location and date

12:00 – 13:00 – Lunch

Task Working Group Schedule		
May 9 th – 13:00 – 5:00	May 10 th – 08:00 – 5:00	May 11 th – 08:00 – 2:00
Supply Chain	Supply Chain	Supply Chain
Policy & Procedures	Policy & Procedures	Policy & Procedures
Software	Software	Software
Safety Culture/HRO	Safety Culture/HRO	Safety Culture/HRO
	Work Management	Work Management 08:00 – 12:00
Contractor Assurance	Contractor Assurance	
	Human Performance Improvement (1:00 – 5:00)	Human Performance Improvement
		Site Tour 1500 - 1630



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Planned group meetings and tasks include:

- Contractor Assurance
 - CAS Maturity Evaluation Tool Finalization
 - EFCOG CAS Effectiveness Validation Guide
 - LOI Development for Validation Guide
- Safety Culture, Human Reliability Operations (HRO)
 - Information Exchange Site
 - Develop Guide on Monitoring Safety Culture improvements
- Human Performance Improvement (HPI)
 - Develop leadership white paper and guidance document
 - Develop Coaching white paper and guidance document
 - Evaluate Best Practices for performance of Verification and Validation of Procedures
- Work Management
 - WP&C Benchmarking – Sandia Assist Visit
 - WP&C performance metrics
 - HPI Simulator
 - Work Control – Graded Approach, Sub-Contractor work planning
 - Planner responsibilities for critical steps
 - Safety Basis relationship with work planning & control
 - Hazard Evaluation & Activity Inventory
- Quality Assurance
 - Software Quality Assurance
 - Develop guidance on software management - modeling, graded approach, and commercial grade dedication
 - Supply Chain Quality
 - POC List
 - MASL/JSEP integration and supplier evaluation scheduling
 - QA guidance on tailoring for DOT Type A containers
 - Commercial Grade Dedication Handbook development
 - Quality Policies and Procedures
 - Guidance on developing key processes using the graded approach
 - Develop guide for Large Scale Procurements in 413.3B Projects