



INFORMATION SHEET

*EFCOG
Integrated Safety Management (ISM) & Quality Assurance (QA)
Working Group Spring Meeting*

May 8 – 11, 2017

**Los Alamos National Laboratory
Los Alamos, New Mexico**

Los Alamos National Laboratory is pleased to host the EFCOG – Integrated Safety Management (ISM) & QA Working Group Spring Meeting on May 8 – 11, 2017, in Los Alamos, New Mexico.

Institutional Host:

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PADOPs
Phone: 505-606-2222

LANL POC:

Christy M. Archuleta
ADMASER, Chief of Staff
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Alternate POC:

R'Ami J. Spain
QPA Division Leader
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Technical Host:

William R. Wingfield
PAQ Division Office
Phone: 505-665-9675
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Meeting Planner:

Roberta M. Salazar
GAP
505-667-6822
Cell Phone: 505-699-3363

MEETING LOCATION:

The meeting will be held at Los Alamos National Laboratory at the J. Robert Oppenheimer Study Center (TA-03, Building 207). A map is attached.

HOTEL INFORMATION:

The recommended hotels are listed below. Room blocks are under LANL/EFCOG. Please call the hotel directly to make your room reservations at the prevailing government rate before the cut-off date of April 7, 2017. (**Note: When making your reservations, please mention the LANL/EFCOG group block.**)

Holiday Inn Express

60 Entrada Drive

Los Alamos New Mexico 87544

Telephone: (505) 661-2646

Cut-off date: April 15, 2017

Government rate: \$91 + tax

Web address:

<http://www.ihotelsgroup.com/h/d/ex/1/en/hotel/LAMER/atglance?start=1&rp=hotel&crUrl=/h/d/hi/1/en/hotelsearchresults>

Hilton at Buffalo Thunder Resort

20 Buffalo Thunder Trail

Pojoaque, New Mexico

Located 15 minutes from Santa Fe Plaza

(505) 455-5555 Fax: (505) 455-0200

Cut-off date: April 7, 2017

Government rate: \$99 + tax

Web address: <http://www.buffalothunderresort.com/hotel/index/>

Homewood Suites by Hilton – Santa Fe North

10 Buffalo Thunder Trail

Santa Fe, New Mexico

Located in back of the Hilton at Buffalo Thunder Hotel

Phone: (505) 455-9100 Fax: (505) 455-9111

Cut-off date: April 7, 2017

Government rate: \$91 + tax

Web address: http://homewoodsuites1.hilton.com/en_US/hw/hotel/SFEHWHW-Homewood-Suites-by-Hilton-Santa-Fe-North-New-Mexico/index.do

BADGING:

Although this meeting is “unclassified,” and open to US citizens only, a DOE HSPD-12 Badge is required. If you have a badge, please bring it with you.

If you do not have a DOE HSPD-12 Badge, please fill out the attached Visitor Badge Request and fax to: Roberta Salazar, 505-606-2397. Visitor Badges will be issued upon arrival.

PARKING/TRANSPORTATION:

Parking is available in the parking structure next to the J. Robert Oppenheimer Study Center, but if it is full, there are other parking areas within walking distance (see map).

Car rentals are located at the Sunport Car Rental Center, 3400 University SE, Albuquerque, NM. Car rental shuttles provide complementary transportation between the terminal airport building and the Car Rental Center. Shuttles run every 5 minutes from the commercial lane located outside the ground level of the airport terminal building. Follow the link below for a list of Car Rentals Companies.

MAPS AND GENERAL INFORMATION:

Attached is a map with driving directions to Los Alamos.

The month of May is characterized by *rapidly rising* daily high temperatures, with daily highs increasing from 67°F to 76°F over the course of the month, exceeding 82°F or dropping below 58°F only one day in ten. New Mexico weather is unpredictable in any season. The elevation in Los Alamos is 7,355 feet. Please be aware that it is necessary to consume more water than normal to prevent dehydration and that one drink of alcohol here provides the effect of two at sea level. People coming from sea level may experience shortness of breath during exertion, such as climbing stairs.

ALLOWED & PROHIBITED ITEMS:

Personal electronics such as cell phones, Blackberries, iPads, laptops, etc., **ARE** allowed in the J. Robert Oppenheimer Study Center. Wireless access will be available in this meeting location. Your host will arrange for you to connect your personal electronic devices to the LANL visitor's network. The network is comparable to a commercially available network found in hotels.

No electronics are allowed in secure areas.

All briefcases and bags must be tagged with your name and telephone number. Bag tags will be provided when you check in at the meeting site.

The Laboratory provides information about changes in the Laboratory's schedule (i.e., closing or delays) the numbers to call are (505) 667-6622 or toll free 1-877-723-4101.

If you need further information or need to get in touch with anyone in the meeting please contact Roberta at (505) 667-6822 or (505) 699-3363 (cell).

HOSPITALITY:

Beverages and snacks will be provided on a daily basis. The Otowi cafeteria and Hot Rocks café are within walking distance.

SECURITY NOTICE:

Certain electronic devices are NOT allowed in LANL limited security areas and above. To comply with DOE, NNSA, and LANL security procedures and to protect our data infrastructure, devices including personal smart/cell phones, smart watches, Fitbits, two-way pagers, non-LANL government owned Blackberrys/iOS devices (not part of the NNSA Reciprocity agreement), laptop computers, tablet PCs, thumb-drives, cameras, etc. are not allowed. Note: This does not apply to those areas designated for the EFCOG ISM&QA Working Group Meetings.

Visitors going behind the security fence are asked to leave all controlled articles in vehicles or hotel rooms. Additionally, please adhere to the DOE and LANL prohibited articles procedure and do not bring firearms, explosives, knives greater than 2.5 inches, alcohol, illegal drugs, etc., onto Laboratory property. All personnel on Laboratory property are subject to random inspections by Protective Force Officers. Note: This does not apply to those areas designated for the EFCOG ISN&QA Working Group Meetings.

Photography is NOT permitted on LANL property without prior approval.

Note: Cell Phone Cameras Can Be Carried, But Their Camera Function Cannot Be Used.