



Open Task Report



Saturday, July 09, 2016

Working Group: Work Management

Chair

Fred Berl

Vice-Chair

Rick Runnels

Secretary

Carla Clark

Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
WM-13-01	In Progress	8/22/2013	9/1/2014	

Coordinate with Other EFCOG Working Group?

Best Practices Generated Upon Completion of Task?

DOE Sponsor(s)

Task Title WP&C Survey

Task Assigned to David Hendersen

Task Description Develop survey using a platform such as "Survey Monkey" to help identify WP&C topics that are working well (including tools, measurements, etc.), or not work well, though out the complex. Also would like to identify what types of planner training/qualification programs are being used.

Description of Savings

Status Date 5/28/2015

Draft Survey developed and transmitted to WM Task Group. Draft Survey was intended to be a "Beta Test" of the survey questions to solicit input regarding current metrics being used and the potential for others to be developed. Seven members of the WM Task Group outside of those attending the Spring Conference volunteered to pilot the survey. The attendees at the conference reviewed and provided comments on the survey. From the conference discussion indications of interest was expressed in thirty-two (32) topical areas that may have merit for metrics development. That list will be consolidated to a core grouping of 8 – 12 metrics that will be described in a White Paper submittal to DOE by 9/30/2015. The intent of the core grouping of metrics is to provide a clear indication of the health of a program's WP&C process. The core metrics will be associated in some determined manner to the DOE Handbook and Order.

History/Comments 11/11/2014 - Complied report will be posted on web page to provide results from survey.

Working Group: Work Management

Chair

Fred Berl

Vice-Chair

Rick Runnels

Secretary

Carla Clark

Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
WM-14-02	In Progress	1/1/2015	12/31/2015	

Coordinate with Other EFCOG Working Group?

Best Practices Generated Upon Completion of Task?

DOE Sponsor(s) Roger Claycomb

Task Title WP&C Benchmarking with outside Industry

Task Assigned to Work Planning & Control sub group members

Task Description Continue to Identify areas that excel in WP&C in outside industry and benchmark to review processes and tools such as;
Handheld devices
Work Management Systems
Hazards Analysis and Feedback/Improvement tools

Description of Savings

Status Date 5/28/2015

Benchmarking trip was planned and held to EPRI in Charlotte, NC. Several beneficial practices were noted and brought back to WM Task Group. An additional trip back to EPRI is planned for the June/July 2015 time frame. In addition, a Maintenance Managers Conference was sponsored by LANL and held during May 2015. The results and feedback from that conference will be shared with the WM Task Group on a future monthly conference call. Benchmarking discussions were also held during the Spring Conference regarding the conduct and content of the URS/AECOM Operations and Maintenance Functional Area Coordination Team (FACT).

History/Comments 11/11/2014 -This task is a continuation of Task # WM-13-02

Working Group: Work Management

Chair

Fred Berl

Vice-Chair

Rick Runnels

Secretary

Carla Clark

Task Sheet Number

WM-14-03

Task Status

In Progress

Task Start Date

1/1/2015

Estimated Completion Date

12/1/2015

Task Closed Date

Coordinate with Other EFCOG Working Group?

Best Practices Generated Upon Completion of Task?

DOE Sponsor(s) Roger Claycomb

Task Title

Metrics

Task Assigned to

Work Planning & Control subgroup members

Task Description

Develop additional WP&C metrics for all work activities. Selected a set of metrics that will measure the health of a WP&C process. Must include R&D. Work with URS, Work Activity Leads and other sites that have active metrics.

Description of Savings

Status Date 5/28/2015

Reference Task #WM-13-01

Draft Survey developed and transmitted to WM Task Group. Draft Survey was intended to be a "Beta Test" of the survey questions to solicit input regarding current metrics being used and the potential for others to be developed. Seven members of the WM Task Group outside of those attending the Spring Conference volunteered to pilot the survey. The attendees at the conference reviewed and provided comments on the survey. From the conference discussion indications of interest was expressed in thirty-two (32) topical areas that may have merit for metrics development. That list will be consolidated to a core grouping of 8 – 12 metrics that will be described in a White Paper submittal to DOE by 9/30/2015. The intent of the core grouping of metrics is to provide a clear indication of the health of a program's WP&C process. The core metrics will be associated in some determined manner to the DOE Handbook and Order.

History/Comments 11/11/2015 - This is a follow on to the 2014 Task # WM-13-03

Working Group: Work Management

Chair

Fred Berl

Vice-Chair

Rick Runnels

Secretary

Carla Clark

Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
WM-14-04	In Progress	1/1/2015	12/31/2015	

Coordinate with Other EFCOG Working Group?

Best Practices Generated Upon Completion of Task?

DOE Sponsor(s) Roger Claycomb

Task Title	Assist Visits to help with the implementation of the DOE Handbook
Task Assigned to	Work Planning & Control subgroup members
Task Description	Perform a minimum of two Assist visits, to perform a peer to peer evaluation on how well hosting site are implementing WP&C into all activity level work planning.

Description of Savings

Status Date 5/28/2015

An Assist Visit was conducted earlier in this year at Lawrence Berkeley Laboratory (LBL). During the WM Task Group Spring Conference an out brief was provided by a representative who participated on the Assist Team and by an LBL representative. The Assist Visit provided several good practices that have been posted on the web site. A second Assist Visit has been planned for Los Alamos National Laboratory later this year. However, due to events and circumstances surrounding the recent events at LANL another site may be substituted. This has yet to be determined and will be discussed at upcoming conference calls. Sandia National Laboratory has volunteered to receive an Assist Visit during the spring of 2016.

History/Comments Assist visits provide opportunities for sites to share information, experiences, knowledge and lessons learned.

Assist visits are important to help with the implementation of the Activity Level WP&C Assist of the EFCOG WP&C Guide document Note Worthy practices identified are considered as Best Practices.

11/11/2014 - This is a continually effort, with a high level of DOE's support Reference Task # WM-13-04