Working Group: Supply Chain Quality

Chair	Vice-Chair	Secretary
Bill Wingfield	Joe Fulghum	Cynthia Williams

Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
SC-12-01	In Progress	1/1/2012	5/30/2015	

Coordinate with Other EFCOG Working Group?

Best Practices Generated Upon Completion of Task? ☐

DOE Sponsor(s)   **Phase 1 - Duli Agarwal**

Task Title   **Develop a Complex Wide Subject Matter Expert Listing**

Task Assigned to   **Cathy Nesser (Project Manager)**

Task Description   **Action: Develop a comprehensive Supply Chain Quality Site, Site contact, and Departmental list of Subject Matter Experts from across the complex. The list should include National Laboratories, NNSA, EM, and Science. Determine if the list is to be controlled (through the supplier evaluation tool) or publicly available (through a website or other means)**
Phase 1 - QA Manager / Subject Matter Expert
Phase 2 - Engineering and Procurement Management
Phase 3 - This becomes a living document to ensure all DOE sites have the opportunity to participate

Description of Savings

Status Date   **10/28/2015**

The SME listing has been developed and once posted on the website will be considered completed. Listing needs to be sent to the Safety Team Lead to posted on the website. To ensure listing is current reviews of this document will be discussed through team meets and monthly phone conferences.

History/Comments   **1/25/2015 - Changes continue to come in. The list will be updated and re-submitted to entire team prior to the May meeting. Will be finalizing and discussing best location for posting and access. Will be worked and included as part of the May working meeting.**
9/1/2012 - Collecting Information
10/10/2012 - Per QA monthly phone conference - Task is still in progress and being worked by the team.
12/6/2012 - This task was combined with task SC-12-07 (which was closed out). This was worked during the November working session in Richland Wa. The proposed categories were reviewed and discussed. The proposal to be sent out for data gathering and process was also discussed. The data call should be going out by early Jan. 2013
8/22/2013 - Task description and assigned project manager was changed.
8/27/2014 - Task team is in the process of finalizing this listing and posting it on the Quality website. Once completed, this task sheet will be closed. However, it will be classified as a working document.
10/28/2014 - Cathy Nesser obtained recommended changes from the attendees at the EFCOG QA&ISM Supply Chain Quality Working Group Meeting. The list will be updated and re-submitted to Vince for uploading on the EFOOG QA&ISM website.

Working Group: Supply Chain Quality

Chair	Vice-Chair	Secretary
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Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
SC-12-04	In Progress	1/1/2012	5/30/2016	

Coordinate with Other EFCOG Working Group?

Best Practices Generated Upon Completion of Task? ☐

DOE Sponsor(s)   NNSA/EM

Task Title   MASL / JSEP Integration

Task Assigned to   Bill Wingfield

Task Description   Utilize a single tool for supplier quality data.(MASL / JSEP Integration)
1- Obtain Consensus on Data Warehouse Tool - 1/2012
2- Resolve data access issue(s) (1/2012)
3- Brief EM, NNSA, EFCOG, & BMAC Leadership Teams on proposal to procede - 3/2012
4- Define Governance Structure - 6/2012
5- Establish Roles & Responsibilities - 9/2012
6- Establish access protocol 10/2012
7- Make software modiciations 10/2012
8- Develop Program Document and data entry protocol - 10/2012
9- Develop Procedures, Training, Qualification - 12/2012
10- Develop Marketing & Roll Out Plan 1/2013
11- Develop Cost Savings Metrics - 3/2013
12- Add Commercial Grade Survey capability to the tool 10/2012
(Note: Individual Tasks for these items will be developed as required)

Description of Savings

Status Date   10/28/2015

Once the system is updated to include access for the Office of Sciences this task will then be closed.

History/Comments   Team – Bill Wingfield, Bob Hendrickson, Alice Lewis, Mike Eschelman, Rich Taft
1/25/2015 - Coordinating input in either system with the other. Working on access related issued with Office of Science related to license and export control. Will be worked and included as part of the May working meeting.
Per telecom 2/16/12 - Progress is being made awaiting feedback from NNSA
9/1/2012 - Bi-weekly meetings being held. Issue with access for Office of Science and MASL due to license issue. Kim Loll (NA-2) is working this. I now have access and am evaluating MASL data structure to make improvement recommendations for MASL Phase 3 changes which will include EFCOG sites.
10/10/2012 - Per QA monthly phone conference - This has been a very slow moving task with several issues that need to be resolved. Working on phase 3 and tying the systems together.
12/1/2012 - Worked Wed. & Thur. during the fall meeting. Have NA-2 support helping to overcome barriers.
(Note: Individual Tasks for these items will be developed as required)
8/27/2014 - Team is still working this activity and is a primary focus of the group.
Jim Winter, NNSA HQ agreed that his organization is responsible for any funding needed to upgradd the MASL. Bill Wingfield took an action item to provide Jim with a MASL Upgrade Funding Request. In particular Jim wants to know:
Who is using the MASL and who is not; what are the benefits; and what changes need to be made.
During the Working Group meeting Vince brought up the MASL to discuss what changes needed to be made.

10/29/2014 - Vince Grosso has the action item to move the records that are less than 3 years old from the JSEP database to the MASL.

5/21/2015 - Task is still being worked. System needs to be updated to provide the Office of Science access to the MSAL database.

Working Group: Supply Chain Quality

Chair	Vice-Chair	Secretary
Bill Wingfield	Joe Fulghum	Cynthia Williams

Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
SC-12-09	In Progress	9/12/2012	3/30/2016	

Coordinate with Other EFCOG Working Group?

Best Practices Generated Upon Completion of Task? ☐

DOE Sponsor(s)   Duli Agarwal

Task Title   QA in DOT Type A Procurement Specifications for the Complex

Task Assigned to   Vince Grosso

Task Description   Work with the PMC to develop Procurement Specifications and reduce quality assurance related issues concerning commonly used DOT Type A containers (drums and boxes) for packaging and transportation of solid and/or liquid radioactive materials and waste complex-wide

Description of Savings

Status Date   10/28/2015

Final reviews are being completed. Upon completion the document will be forward to the Quality Team Lead and upon acceptance will be sent to the Safety Team Lead to posted on the website.

History/Comments   1/25/2015 - Two sub teams are working this project. One team is working on a standardized procurement specification and commercial grade dedication approach. The other team is working on a standardized graded approach to apply to NQA-1 drum manufacturers. Both teams are due to be complete in the fall of 2015. These will be worked and included as part of the May working meeting.
8/27/2014 - This task is still being worked on by the group, deliverable has been written and is currently in the review process.
9/12/12 – Will be supporting a two day conference at SRS via telcon 9/12 and 9/13. More scope and actions will be developed after meeting
10/10/2012 - Per QA monthly phone conference - A task team will be assigned during the next EFCOG fall meeting.
12/1/2012 - Worked this task during the working meeting. Based on EM board, this group will become a working group to foster improvement and understanding of quality related to the packaging and transportation of radioactive waste.

5/21/2015 - Task is being worked on, a draft of the specification and CGD approach along with the standardized graded approach documents were reviewed and discussed.

Chair	Vice-Chair	Secretary
Bill Wingfield	**Joe Fulghum**	**Cynthia Williams**

Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
SC-14-03	**In Progress**	**10/29/2014**	**12/30/2016**	

Coordinate with Other EFCOG Working Group?   QA Policies and Procedures, Software QA

Best Practices Generated Upon Completion of Task? ☐

DOE Sponsor(s)   **Duli Agarwal**

Task Title   **Commercial Grade Dedication Handbook**

Task Assigned to   **Damon Haley**

Task Description   **Problem Statement: Commercial Grade Dedication programmatic controls are not fully understood and consistently applied that implement NQA-1 2008/2009a or later requirements across the complex.**

Task Description: Provide a DOE / NNSA Commercial Grade Dedication Handbook with examples that clarify the programmatic controls for consistent application of NQA-1 2008/2009a requirements.

Deliverables: Handbook

Description of Savings   **Standardized level of rigor and understanding for commercial grade dedication activities resulting in cost avoidance**

Status Date   **5/21/2015**

Task was discussed with the task team along with the Software and Policy and Procedure group.

History/Comments   **Phases & Schedule:**
1. **Team Orientation – 12/2014**
2. **Evaluation Process – 3/2015**
3. **Determine guidance/gaps, areas needing clarification – 5/2015**
4. **Establish acceptance criteria / methodology – 6/2015**
5. **Put together outline draft – 8/2015**
6. **EFCOG Sub-Group reviews – 9/2015**
7. **Review on-going work (e.g., software, packaging) – 10/2015**
8. **Determine guidance/gaps, areas needing clarification – 12/2015**
9. **Identify other examples of CGD applications – 12/2015**
10. **EFCOG Working Group reviews (QA/ISM & EPWOG & WMG) – 1/2016**
11. **Resolve comments – 4/2016**
12. **Informal AU/PSO Review - 5/2016**
13. **Submit to REVCOM – 6/2016**
14. **Resolution of REVCOM comments – 9/2016**
15. **Issue Handbook – 12/2016**

1/25/2015 - This is a new project that is being worked at the request of DOE. The goal is to provide a set of standard examples of acceptable dedication packages. Will be worked and included as part of the May working meeting.
10/29/2014 - New task generated during the October 2014 meeting

Working Group: Supply Chain Quality

Chair	Vice-Chair	Secretary
Bill Wingfield	**Joe Fulghum**	**Cynthia Williams**

Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
SC-12-03	**On Hold**	**1/1/2012**	**10/1/2016**	

Coordinate with Other EFCOG Working Group?

Best Practices Generated Upon Completion of Task? ☐

DOE Sponsor(s)   **Duli Agarwal**

Task Title   **Evaluate Feasibility of developing a standard set of criteria for Commercial Grade Surveys and Supplie**

Task Assigned to   **Rick Chester**

Task Description   **Work with Engineering Practices Work Group to evaluate the feasibility of developing a standard set of criteria for Commercial Grade Surveys and Suppliers for Non-NQA-1 suppliers.**

Description of Savings

Status Date   **10/28/2015**

Task is on hold

History/Comments   **Team - Cathy Nesser, Dan Tepley and Laura Valdez**
1/25/2015 - Standard set of criteria for Commercial Grade Surveys and Suppliers. New project manager assigned effective Jan. 2015. This will be worked in conjunction with work on the Commercial Grade Dedication handbook. Will be worked and included as part of the May working meeting.
Per telecom 2/16/12 - Progress is being this is a long term goal.
9/1/2012 - Series of jump start meetings conducted with EFCOG leadership to scope this task. EFCOG / EPWOG principles conference call scheduled in mid-September.
10/10/2012 - Per QA monthly phone conference - Task is being worked with some issue that need to be resolved.
12/1/2012 - Not much worked this session. This is being coordinated with work being done by the QE task team and Radioactive Packaging and Transportation task (SC-12-09). In future meetings, there will be a combined working session of the QE and Supply Chain team to allow time for all interested parties to participate on this task. In addition, the Supply Chain Quality Task Manager, the Quality Engineering Task Manager, and EPWOG representative will co-ordinate activities as this progresses.
8/27/2014 - Task team are still working on this activity.
10/29/2014 - At the EFCOG QA&ISM Supply Chain Quality Working Group Meeting, Vince to an action item to see if this task needs a new Task Manager.
1/12/2015 - New Project Manager, Rick Chester (Y-12) was assigned.

5/21/2015 - Looking at integrating this task with the CGD Handbook Task.

Chair	Vice-Chair	Secretary
Bill Wingfield	**Joe Fulghum**	**Cynthia Williams**

Task Sheet Number	Task Status	Task Start Date	Estimated Completion Date	Task Closed Date
SC-14-02	**On Hold**	**10/29/2014**	**12/30/2016**	

Coordinate with Other EFCOG Working Group? QA Policies and Procedures, Software QA

Best Practices Generated Upon Completion of Task? ☐

DOE Sponsor(s)   **Duli Agarwal**

Task Title   **Commercial Grade Dedication Training utilizing the new DOE CGD Handbook**

Task Assigned to   **Cynthia Williams**

Task Description   **Problem Statement: Commercial Grade Dedication programmatic controls are not fully understood and consistently applied that implement NQA-1 2008/2009a or later requirements across the complex.**

Task Description: Evaluate / modify existing Commercial Grade Dedication training in conjunction with the new DOE CGD Handbook to provide consistent application of NQA-1 2008/2009a requirements.
Phases & Schedule - Evaluation different training available on CGD – 9/2015
Deliverables - Training

Description of Savings   **Standardized level of rigor and understanding for commercial grade dedication activities**

Status Date   **10/28/2015**

History/Comments   **Team Liaison: Deb Williams (SW), Robert Thompson (P&P), Vince Grosso (SCQ), EPWOG (TBD), Duli Agarwal / Mary Haughey (DOE/NNSA)**
Team Members: TBD
1/25/2015 - This is a new project that will be worked in conjunction with SC14-03. Work on this will not start until the handbook is at a stage where training can be determined. Will likely no be worked during the May working meeting.
10/29/2014 - New task determined during the October 2014 meeting
7/16/2015 - Task was discussed with the task team including a review of training material that has already been created. Per telephone conference - Review current EM CGD trianing module will be completed as of 9/31/2015. Estimated completion date is more inline with SC-14-03.