



Call for Presenters and Panel Members 2025 Training Working Group Annual Meeting

Hosted by: Lawrence Livermore National Laboratory

Conference Dates: March 25-27, 2025

Livermore, California USA

We are seeking dynamic, engaging, and knowledgeable presenters & panel members for the 2025 Training Working Group Annual Meeting.

AUDIENCE:

The conference audience consists primarily of Training professionals, from entry-level contributors to senior level management from the Department of Energy (DOE) facilities and projects.

CRITERIA:

Proposals should be for a **45-minute** presentation that is interactive, creative, dynamic, and features best practices. The presentation can be for a general session, breakout session, or workshop. The presentation timeframe includes introductions, presentation material, and a question-and-answer session. Attendees should leave with specific knowledge and skills related to the topic and with motivation to apply it to their daily work activities. Presentations should refrain from promoting a specific business, product, or service. Group sessions, breakout sessions, and workshop content should be geared to a level that is appropriate for the target audience.

SESSION FORMATS:

A variety of presentation formats are desirable at the conference and may include lecture format, panel presentation, or roundtable discussions. Handouts may be appropriate, depending on the complexity of the topic. Presenters are responsible for providing copies of handouts and any equipment that will be used during the presentation, including laptops or iPads. We strongly encourage speakers to use proven adult learning techniques that engage adult learners. As able, encourage participation through discussions, case studies, and hands-on activities.

Although the meeting offers virtual attendance, it is preferred speakers be in-person.

ABOUT EFCOG:

The EFCOG Training Working Group (TWG) is chartered to leverage the training and development expertise and experience of contractors to the U.S. Department of Energy (DOE). The purpose of the TWG is to ensure complex wide collaboration and integration to attain and maintain the highest levels of training, reduce redundant training, and assist in improving performance in the operation of DOE facilities and projects.

POSSIBLE TOPICS:

Artificial Intelligence:

- Use of AI in developing training.
- Metrics and reporting.
- AI to support learning development and administration.

Hybrid and Remote Work:

- Supporting hybrid and remote work environments.
- Strategies for working with Cyber Security and IT to bring on new technologies.

Training Development and Delivery:

- Expediting training reviews with SMEs.
- Sharing access to developed training materials.
- Innovative training methods (CBT, Distance Learning, PPTs).
- Efficient training design technologies.
- Modernizing training/learning to make sense to learners.

Instructional Design and Evaluation:

- Good instructional design strategies.
- Learning impact analysis and evaluation methods.
- Evaluating course effectiveness based on learner feedback and behavior changes.

Technical and Compliance Training:

- Technical qualifications training.
- Compliance training modernization.

Emotional Intelligence and DEIA:

- Emotional intelligence and its value in creating meaningful relationships.
- DEIA (Diversity, Equity, Inclusion, and Accessibility) training.

Technical and Compliance Training:

- Technical qualifications training.
- Compliance training modernization.
- Training requirements development.

Workforce Development:

- Workforce development best practices.
- Upskilling/reskilling programs.
- Enabling internal talent mobility.

Operational and R&D Training:

- Managing the difference between operations and R&D training requirements.
- Differences in approach to operational and R&D training.

Tools and Technologies:

- Use of AI and other technologies in training.
- Virtual Reality.
- Best tools to collect feedback, reporting metrics, and dashboards.

Soft Skills and Management:

- Dealing with difficult people and communicating under difficult circumstances.
- How to say no to scope creep while maintaining good relations.
- Experiential manager education.

If you have a topic and it is not on the list, we encourage you to submit your idea for consideration.

KEY DATES:

- Presentation request (attached form): **ASAP**
- Professional Biography and Abstract Submission Date: **January 31, 2025**
- Full Presentation Due: **February 21, 2025** (Preferred format is Microsoft Power Point)

Note: Follow your public release policy for all presentations and materials.

If you are willing to support this event as a speaker, please complete the form below :

Name _____

Title _____

Location _____

Company _____

Street Address _____

City/State/Zip _____

E-mail _____

Presentation Title: _____

Abstract:

Please send completed form to fallon_g_holloway@rl.gov. Thank you!