

Requesting Access to SAFER

These instructions are for individuals that need access to SAFER and/or PULSE, the Emergency Preparedness functional area within SAFER.

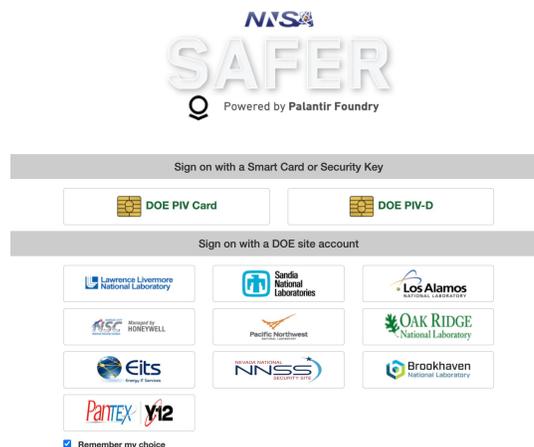
NOTE: Accounts are automatically deactivated after 90 days of inactivity. To re-request access following deactivation, refer to the 'Update / Reactivate User Access Request' section below.

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01. NEW USER ACCESS REQUEST

When you first access SAFER at <https://safer.nnsa.doe.gov>, you will be met with this login screen:

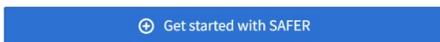


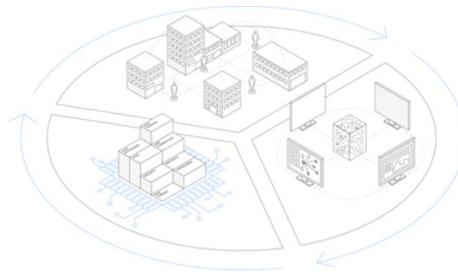
To access SAFER, you must have a OneID account. If you have a HSPD-12 or PIV card, please use the card to login via the DOE PIV/PIV-I option. If you do not have a HSPD-12 card, you will need to authenticate with one of the DOE site accounts listed at the bottom of the screen. If your site account is unavailable or you do not see an option that works for you, please reach out to Andrew Sandoval, SAFER Deputy Project Manager, at andrew.sandoval@nnsa.doe.gov and doe-support@palantir.com for assistance. For support with your OneID account, please reach out to oneid-support@lnl.gov for assistance.

Once you log in via OneID, you will enter the SAFER platform. If you have never accessed SAFER before, you will be automatically directed to the Access Request Screen upon login. Please click on the blue "Get started with SAFER" button:

Welcome to SAFER!

Select the button below to request access. Once your request is granted, you'll be able to start using SAFER.

 Get started with SAFER



You will then be prompted to fill out the User Access Request form. Once you have completed the form, select the blue "Save" button. If you are requesting access to PULSE, select "Emergency Preparedness" for Functional Area, briefly enter how you will use PULSE under "Briefly describe how you intend to use SAFER." Select "Yes" to confirm that you have completed the necessary trainings to view CUI and UCNI data and that you are not a foreign national under Access Confirmation. If you belong to a NNSA organization, you will see an additional question about PII access, select "No" regarding access to PII under Access Confirmation.

Organization ▼

WHICH ORGANIZATION DO YOU BELONG TO? *

Select an option... ▼

Roles and Functional Areas ▼

WHAT IS YOUR ROLE IN YOUR ORGANIZATION? * 

x

BRIEFLY DESCRIBE HOW YOU INTEND TO USE SAFER. *

[OPTIONAL] WHICH FUNCTIONAL AREAS ARE YOU INTERESTED IN? (NOTE: THIS IS NOT AN ACCESS REQUEST, YOUR ANSWERS TO THIS QUESTION HELP SAFER UNDERSTAND ITS USER BASE)  **Edited**

Search options...

Access Confirmation ▼

AS DESIGNATED BY SAFER'S AUTHORIZATION TO OPERATE (ATO), THIS IS AN UNCLASSIFIED SYSTEM, MEETING INFORMATION SECURITY REQUIREMENTS FOR CUI AND UCNI. PLEASE CONFIRM THAT YOU HAVE COMPLETED THE NECESSARY TRAININGS TO VIEW CUI AND UCNI DATA. *

Yes, I have completed the necessary trainings to view CUI and UCNI data

No, I have not completed the necessary trainings to view CUI and UCNI data

FOREIGN NATIONALS ARE NOT AUTHORIZED TO ACCESS THE NNSA DECISION AND ANALYTICS PLATFORM (DNA-P), WHICH INCLUDES BOTH SAFER AND PULSE. THIS EXCLUSION INCLUDES FOREIGN NATIONALS WITH ONEID ACCOUNTS. THIS ACCESS RESTRICTION ALLOWS DNA-P TO HOST DATA WHICH IS EXPORT CONTROLLED OR DATA WHICH HAS NOT BEEN REVIEWED FOR PUBLIC RELEASE AND MAY BE EXPORT CONTROLLED. PLEASE CONFIRM THAT YOU MEET THIS REQUIREMENT. *

Yes, I confirm I meet this requirement

Next, please review your submission details and select "Submit Request." Note that your submission details may take a few seconds to load.

Confirm Your SAFER Request

Once you have reviewed the information below, please select "Submit Request". Note that your submission details may take a few seconds to load.

If you would like to edit any of your submission details, select "Edit Your Request".

Requested Organization • LANL

Role(s) • Facility Manager

Requested Safety Functional Area(s) • [Fire Protection](#) [Maintenance](#)

Confirmed PII Need To Know • No

SAFER Access Justification •

I am a facility manager and I intend to use SAFER to monitor work orders related to my facility.

 Submit Request

 Edit Your Request

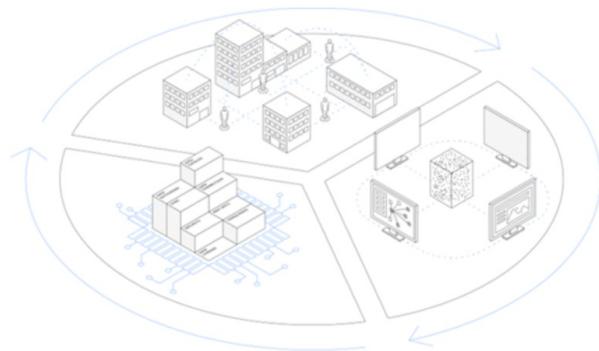
Once your SAFER access request has been successfully submitted, please wait 3-5 business days for the request to be reviewed. You will receive an email from "Palantir Foundry" when your access request has been granted. At that point, navigate to <https://safer.nnsa.doe.gov>, log back in, and get started with SAFER. You will need to log in at least once every 90 days to retain access.

Your request is **Granted**

Welcome to SAFER

Congratulations, you've been granted access to SAFER! Please navigate to the SAFER homepage, where you can begin using the platform.

 Update Access Request



02. UPDATE / REACTIVATE YOUR USER ACCESS REQUEST

If your organization approver needs any additional information, you will receive an email from “Palantir Foundry” and will be asked to update your access request. Please select the link in the email and navigate to the Access Request Screen. If you do not have access to this email, you may also navigate to <https://safer.nnsa.doe.gov> and select the orange “Update Access Request” button. If your access is revoked due to inactivity, you can re-request access at <https://safer.nnsa.doe.gov>. Follow these same instructions for updating your access request.

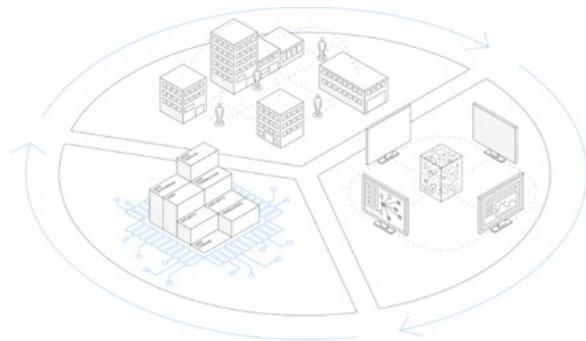
Your request is **Pending**

Welcome to SAFER!

Please wait 3-5 business days for your request to be reviewed. You will receive an email when your access has been granted. At that point, log back into SAFER and get started!

If you'd like to update your request, select the button below.

 Update Access Request



You will then be prompted to update the User Access Request form. If your account manager has left any comments on your request, you will be able to view the comments on the right-hand side. Once you have completed the form, select the blue “Save” button.

Roles and Functional Areas

WHAT IS YOUR ROLE IN YOUR ORGANIZATION? *

BRIEFLY DESCRIBE HOW YOU INTEND TO USE SAFER. *

[OPTIONAL] WHICH FUNCTIONAL AREAS ARE YOU INTERESTED IN? (NOTE: THIS IS NOT AN ACCESS REQUEST, YOUR ANSWERS TO THIS QUESTION HELP SAFER UNDERSTAND ITS USER BASE) Edited

Search options...

Access Confirmation

AS DESIGNATED BY SAFER'S AUTHORIZATION TO OPERATE (ATO), THIS IS AN UNCLASSIFIED SYSTEM, MEETING INFORMATION SECURITY REQUIREMENTS FOR CUI AND UCN. PLEASE CONFIRM THAT YOU HAVE COMPLETED THE NECESSARY TRAININGS TO VIEW CUI AND UCN DATA.

Yes, I have completed the necessary trainings to view CUI and UCN data

No, I have not completed the necessary trainings to view CUI and UCN data

FOREIGN NATIONALS ARE NOT AUTHORIZED TO ACCESS THE NNSA DECISION AND ANALYTICS PLATFORM (DNA-P), WHICH INCLUDES BOTH SAFER AND PULSE. THIS EXCLUSION INCLUDES FOREIGN NATIONALS WITH ONEID ACCOUNTS. THIS ACCESS RESTRICTION ALLOWS DNA-P TO HOST DATA WHICH IS EXPORT CONTROLLED OR DATA WHICH HAS NOT BEEN REVIEWED FOR PUBLIC RELEASE AND MAY BE EXPORT CONTROLLED. PLEASE CONFIRM THAT YOU MEET THIS REQUIREMENT.

Yes, I confirm I meet this requirement

Next, please review your submission details and select "Submit Request". Note that your submission details may take a few seconds to load.

Confirm Your SAFER Request

Once you have reviewed the information below, please select "Submit Request". Note that your submission details may take a few seconds to load.

If you would like to edit any of your submission details, select "Edit Your Request".

Requested Organization - LANL

Role(s) - Facility Manager

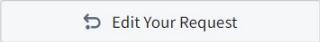
Requested Safety Functional Area(s) - [Fire Protection](#) [Maintenance](#)

Confirmed PII Need To Know - No

SAFER Access Justification -

I am a facility manager and I intend to use SAFER to monitor work orders related to my facility.

 Submit Request

 Edit Your Request

Once your SAFER access request has been successfully submitted, please wait 3-5 business days for the request to be reviewed. You will receive an email from "Palantir Foundry" when your access request has been granted. Navigate to <https://safer.nnsa.doe.gov>, log back in, and get started with SAFER.

03. USER ACCESS SUPPORT

Technical Support:

Email: doe-support@palantir.com

For SAFER Support:

Name: *Andrew Sandoval, SAFER Deputy Project Manager*

Email: andrew.sandoval@nnsa.doe.gov

For PULSE Support:

Name: *Julie Lee, PULSE Project Manager*

Email: julie.lee@nnsa.doe.gov

For DOE OneID Support:

Email: oneid-support@llnl.gov

04. FREQUENTLY ASKED QUESTIONS (FAQs)

- *I am requesting access for PULSE.*
 - *Select "Emergency Preparedness" for Functional Area, briefly enter how you will use PULSE under "Briefly describe how you intend to use SAFER," and select "No" regarding access to PII under Access Confirmation.*
- *I'm not seeing my organization's name.*
 - *Your answer to "WHICH ORGANIZATION DO YOU BELONG TO?" determines the next set of questions that pops up. If you do not see your organization, verify that you correctly selected if you belong to NNSA or DOE (as in, non-NNSA offices like Office of Science or Office of Environmental Management).*
 - *If you have questions on which organization you belong to, please contact your account manager directly or email doe-support@palantir.com for support in identifying the right person to contact.*

The image shows two side-by-side screenshots of the PULSE access request form. The left screenshot shows the 'Organization' dropdown menu with 'National Nuclear Security Administration (NNSA)' selected. Below it, the 'WHICH NNSA OFFICE DO YOU BELONG TO?' dropdown menu has 'Savannah River Site - NNSA (SRNS)' selected. The right screenshot shows the 'Organization' dropdown menu with 'Department of Energy (DOE)' selected. Below it, the 'WHICH DOE OFFICE DO YOU BELONG TO?' dropdown menu has 'Savannah River Site-EM (SRNS)' selected. Both screenshots show 'Edited' buttons next to the dropdown menus.

- *For Savannah River Access, there are few options within the organization drop down:*
 - *Savannah River Site - NNSA (SRNS)*
 - *To select this option, first select NNSA as the response to "WHICH ORGANIZATION DO YOU BELONG TO?". Then select SRNS.*
 - *NNSA Savannah River Field Office (NA-SV)*
 - *To select this option, first select NNSA as the response to "WHICH ORGANIZATION DO YOU BELONG TO?". Then select NA-SV.*
 - *Savannah River Site-EM (SRNS)*
 - *To select this option, first select DOE as the response to "WHICH ORGANIZATION DO YOU BELONG TO?". Then select SRNS.*

- *DOE Savannah River Operations Office (EM-SR)*
 - *To select this option, first select DOE as the response to "WHICH ORGANIZATION DO YOU BELONG TO?". Then select EM-SR.*

- *For Los Alamos Access, there are a few options within the organization drop down:*
 - *Los Alamos National Laboratory (Triad)*
 - *If you are an M&O contractor for the site, this is the option you should select. To select this option, first select NNSA as the response to "WHICH ORGANIZATION DO YOU BELONG TO?". Then select Triad.*
 - *NNSA Los Alamos Field Office (NA-LA)*
 - *If you are a Field Office employee for LAFO or NA-LA, this is the option you should select. To select this option, first select NNSA as the response to "WHICH ORGANIZATION DO YOU BELONG TO?". Then select NA-LA.*
 - *EM-LA (Environmental Management Los Alamos) Field Office*
 - *If you are a Field Office employee for EM-LA, this is the option you should select. To select this option, first select DOE as the response to "WHICH ORGANIZATION DO YOU BELONG TO?". Then select EM-LA.*
 - *Los Alamos Legacy Cleanup*
 - *If you are an employee of N3B, this is the option you should select. To select this option, first select DOE as the response to "WHICH ORGANIZATION DO YOU BELONG TO?". Then select Los Alamos Legacy Cleanup.*

- *What training do I need to view CUI or PII?*
 - *The "necessary trainings" to view CUI and PII referred to in the access request form are those trainings that your organization requires for accessing CUI and PII data. For federal staff, the "necessary trainings" are the annual required trainings on CUI and PII in Learning Nucleus.*
 - *Your account manager will confirm your need to know for information in SAFER.*