

EFCOG Cyber Security Working Group – Charter Revision 0

I. Purpose

The EFCOG Cyber Security Working Group (CSWG) serve as a User Group of Subject Matter Experts (SME) and technical resource for the benefit of all projects within the Department of Energy (DOE) complex. The purpose of this group is to promote excellence in all aspects of Cyber Security operations and management of DOE facilities through consistent exchange of information, best practices, and corresponding improvement activities.

II. Objectives

This group is chartered to:

1. Improve the effectiveness of boundary authorization packages for achieving and maintaining the Authority to Operate (ATO) and achievement of Cyber Security readiness processes across contracts by working together, exchanging information, and sharing best practices and lessons learned.
2. Improve the effectiveness of risk management and cyber resilience, and associated processes by developing tools, practices, guidance, and recommendations for compliance and directive changes – where appropriate and as supported by Contractor and DOE line management.
3. Provide real-time support for cyber related emergent issues in the form of ideas, tools, resources, etc.
4. Provide continued emphasis and awareness of Cyber Security activities within EFCOG.
5. Interface with Contractor Management and staff on varying concepts, practices, and concerns associated with Cyber Security issues, concerns, and response needs to better understand their perspectives and support their needs.
6. Interface with various intelligence associated organizations and industry providers to promote cooperation, information exchange, and as appropriate, minimization of duplication of effort.
7. Interface with key DOE managers (both headquarters and field) on varying concepts, practices, and concerns associated with Cyber Security needs and processes to enable better understanding of customer needs and concerns.
8. Interface with other external organizations on varying concepts, practices, and concerns associated with Cyber Security processes and risk management.
9. The CSWG will formally meet at least 3 times per year at predetermined times and places. Between formal meetings, the group will hold monthly conference calls to share lessons learned and best practices and discuss other group business. Decision-making will be by consensus and a quorum will be required for decisions and actions. A quorum will consist of the Chair or Deputy Chair and greater than 50% of other formally designated contractor members. Group activities will be transparent and open to DOE Observers.