**Tuesday June 6th 8am-4pm - Conference Room 6A-092**

**Attendees:**



**Day 1 Meeting Kick-Off** – Amy Basche welcomed the attendees, communicated the purpose of the meeting, and went over the agenda for both days.

* **Safety Topic** – Emergency Egress

**Introductions** – Around the Room – Attendees were invited to introduce themselves and provide a brief summary of whom they support and which site they represent.

**Current Events Status** – Amy Basche

* **CNS Pilot Program:**
  + Sarah Blakey provided status of the “Pilot Program” to include:
    - Draft report issued April 28, 2017 Final Report issued May 15, 2017
    - Top three (3) areas of opportunity:
      * Project attitude
      * Change management
        + Freeze period
        + Retroactive changes
        + **Schedule**
    - DOE & CNS partnered from May 30, 2017 to June 9, 2017 on the Root Cause and Corrective Actions
* **PARSIIe Upgrades:**
  + The upgrades have made significant improvements of the previous cumbersome version of PARS including the most recent updates resulting from the PARSIIe “Suggestion Box”:
    - “Changed the display of the OA Status Date within the Assessments module to reflect the month and year. This change better coincides with the monthly report being for a certain month (i.e. June 2017) instead of a specific date (i. e. 6/26/2017).”
    - “Included auto-formatting within currency fields for Project site data input forms. Commas will now automatically display when a numerical value is entered making the display much easier to discern the number entered.”
    - “Deployed fixes to several known issues that were impacting some Users.”
* **EVCSA Automated Data Testing & Transition to PARSIIe:**
  + Contractors shared their experience with source mapping the data required to populate the schedule and cost flat files used in loading the EVCSA Tool, and the results received after processing was completed. Challenges included:
    - How “Blank” flat file fields are viewed by the analyzer
    - Date issues
    - Level of detail when populating the flat files
    - Tests that were within threshold flagged as “Red” in the EVCSA results
    - Indications of “No Data” where data is present
    - Incorrect/incomplete algorithms
    - Incorrect X/Y Values
  + PM-30 representative Bob Loop spoke briefly about “Fix P6 Dates” feature of the validation tool that was part of the “Quick Start” Webinar held October 2016
  + Bob also shared that LANS will be the test case for the 25 PARSIIe flat files
* **EM 5.22 – Ops Protocol – Path Forward:**
  + Unfortunately our Guest speaker from EM was unavailable to discuss; a ***“Single EVM Voice”*** for EM, planned modifications to the February 28, 2012 ***“Office of Environmental Management Operations Activities Protocol”***, or the ***Congressional Committee on Energy and Commerce request*** of the GAO to evaluate the performance of “…EM’s operational activities…”. The EFCOG Project Controls Subgroup had hoped to learn what opportunities may exist to support EM 5.22. EFCOG will continue to reach out and avail it’s self in supporting each of the stated initiatives

**Work Plan and additional initiative Status:**

**Work Plan Deliverables:**

* + 1. Development of certification/surveillance standardized Data Call List
       - * **Complete** – This is a natural fall-out of the test artifacts
    2. Support PM-30 with planned EVMS Certification/Surveillance support
       - **Ongoing**
    3. Collaborate with PM-30 to develop a standard data set to improve testing protocols
       - **Ongoing**
    4. Support a test platform for automated testing
       - **Ongoing**
    5. Continue to support PM-30 for the CNS EVMS Pilot
       - **Ongoing**

**Other Initiatives:**

* Contract Transition of Cap Asset Project (Lifecycle vs. Contract POP) – A. Basche – Aug 2017
* RFP Language – Contract Clauses, Consistency. DEAR Clause option – C. Hewitt –Aug 2017
* In-brief Process, Approach, Product, for Cert & Surveillance Visits – G. Smith – Completed
* Surveillance Guide, Approach – P. Millikin/S. Renfro – September 2017
* Schedule Guide (Support PM-30 initiative as required) – D. Lehman – In-process
* EV Guide – G. Smith – Draft Complete
* PARSII access requests – C. Hewitt – Submitted December 2016
* Support new Snippets – C. Hewitt – As required
* Contractor EV Training (CBT, Qual, Sr. Mgmt, users groups, peer to peer, needs/ideas) – V. Frahm/T. Crouse – Draft completed
* Establishment of a shared area for placement of working papers – P. Milliken – Completed 11/7/16

**EVM Health Metric Scoring Proposal – WRPS**

* WRPS (Tony Spillman) demonstrated a conceptual approach to benchmarking EVMS health
* The concept is to identify a “FICO” like score that gauges the current health of a contractors EVMS in a manner that allows progress to be demonstrated from one review to another
* The approach includes weighted factors and relative significance of each LOI and test
* The intent is to move away from the toxic shock factor associated with number of CARS issued to a more meaningful data oriented result that can be measured for sustainment or improvement

The next step is demonstrate the tool to PM-30 with the caveat that if conceptually approved, a focused EFCOG/PM-30 group would define/refine the criteria, approach, and implementation

**Day 1 Out brief**

* Action Items from the Work Plan and additional initiative Status – No Actions
* Report-out from the EVM Health Metric Scoring Working Session – Action to schedule a demonstration of the EVM Health Metric tool with PM-30 – Amy/Craig

**Meeting Adjourned**

**Wednesday June 7th 8am-4pm - Conference Room 5E-081**

**Attendees:**



**Day 2 Meeting Kick-Off** – Amy Basche

* Safety Topic – Situational Awareness

Roll Call – Around the Room

**DOE Planning and Scheduling Amplification Guide**

* WRPS (Derek Lehman) led the EFCOG PCSG through the “DOE Planning and Scheduling Amplification Guide (PSAG) Plan of Action and Milestones” initiative
* The guide will provide formal DOE overarching document describing schedule recommended best practices and to help both DOE and Contractor personnel understand best scheduling practices in the DOE environment
* Contents will be based on the IH v3 metrics, but will not address specific thresholds
* The scope of the PSAG includes project planning and scheduling principles and best practices that can be applied throughout each critical decision point of the DOE acquisition life-cycle; Critical Decision (CD) phases CD-01 through CD-04 for all capital asset projects regardless of monetary value.
* Dave Kester is the Project Lead, supported by the EFCOG Team of Rick Staten – INL / Derek Lehman – WRPS / Joe Knick – SRR / Tom Weiler - Oak Ridge/UCOR
* The PSAG is scheduled for release in September 2017
* Questions was raised within the PCSG as to whether this guide would include review and/or comment period for others in DOE. i.e. will this guide significantly deviate from any guidance provided during an EIR, IBR, or PPR review.
* If the intent of the document is to identify best practices, then any reference to hard “requirements” should be removed from the final amplification guide.

**PARSIIe Upgrade Overview – Igor Pedan**

* Igor provided a summary of the PARSIIe upgrades for the EFCOG PCSG
* PARSIIe also undergoing a current major development to implement EVMSIH V3.0 Requirements and Tools to include”
  + Finalizing PARSIIe Flat Files
  + Data Delivery Mechanisim
  + Data Modeling
  + Finalizing the IH 3.0 Tests
  + Full Release
* Igors’s Team will be fully staffed before the end of June 2017
* The full release is estimated to be six (6) months later, December 2017
* LANS will be the test case for the PARSIIe Flat File upload



**EVCSA Tool Transition to PARSIIe Flat Files Overview – Bob Loop**

* All further reviews will be conducted using to the IH 3.0 Pilot Testing
* Will be focused around the 21 PARSIIe Flat Files and the XERs
* Flat files for CFSR, IPMR 2-5 are required for PARSIIe and not IH driven
* PM-30 phasing out the EVCSA and Fuse testing tools version 2.0. The validator will continue to be used *Note: it is strongly recommended that contractors do not expend any additional resource on continuing to validate the EVCSA Tool analysis or results…both contractor and PM-30 have identified issues with EVCSA 2.0. PM-30 will discontinue use of the 2.0.*
* However, the schedule and cost file used by the EVCSA 2.0 fundamentally remain unchanged. As such, efforts to source map the data to the flat files should continue uninterrupted, as this is where the biggest challenge/effort reside. Early retirement of the EVCSA 2.0 prototype should not be misconstrued as a delay or a reason to place any contractor effort on-hold.
* PM-30 is developing 3.0 tools and hopes to have them published in June 2017:
  + - Deltek Acumen Fuse V8.1 metric library and schedule analysis process.
    - 2 EVCSA tools. One will be CNS produced and have a majority of the 3.0 tests. There will be a second one that completes the automated tests. For now referred to as the CNS EVCSA and the DOE EVCSA tools.
  + PM-30 recommends all contractors consider the PARSIIe flat files. It is their intent that this data will ultimately be required for PARSIIe CPP Upload and the retirement of the desktop-based testing tools, as appropriate.
  + As PM-30 consolidates flat file formats in the PARSIIe coding process –no data will be lost, only consolidated.
  + See Bob Loop Presentation (below)



**EM 5.22 – Ops Protocol** – Briant Charboneau – Unavailable

**PCSG Chair and Coordinator prepared the PDWG Report-out on For Thursday, June 8, 2017**

****

**Meeting Adjourned**