Minutes

**Wednesday March 4th, 2020**

**EFCOG Risk Management Task Team Monthly Telecom**

**Attendees:**

Gavin Winship (Chair)

J. R. Thomas

Mindy DeLong

Josh Ramirez

Damion Barrett

**Changes Since Our Last Meeting**

The potential disruptions to the global supply chain due to COVID-19 virus was discussed as a globally emerging risk that could impact certain procurements.

The NNSA request for peer review support for ASD projectwas discussed. Of the members on the call, none had volunteered at this point in time.

**Status of Our Initiatives**

An update was provided on our initiatives:

FAR-Based Contract MR Management (Winship/Thomas): Continuing to work with EFCOG Acquisition and Contract Management Subgroup (ACMS ) towards developing guidance for End State Contract Models and maintaining awareness within DOE. Charles Simpson is soliciting lessons learned from the first ECSM IDIQ contracts. The progress on this initiative is being slowed by delays in the new end state contract awards.

Bias Management (DeLong/Ramirez): A pilot trial of bias management tools is being performed by Josh Ramirez. Josh updated the team on his progress and findings which is still very much ongoing. Mindy DeLong provided preliminary training frameworks to the EFCOG training POC (Ted Giltz) and is working with that group to have them put together training materials for an initial review prior to team review on April 15th.

Risk Triggers (Lane/Barrett): Richard Lane was not on the call, however, all comments from the Team should have been delivered to Richard by 2/14. Damion Barret provided status on his input to the report which will be a narrative and screen shots of the risk trigger process used on SRR capital asset projects. A draft of this methodology should be complete later this month.

Risk and Opportunity Handling Effectiveness (Wright): Bryan Wright was unable to attend the meeting, but earlier provided status that all comments had been incorporated and the methodologies are being investigated. An interesting point was discussed that while a project team can evaluate the cost benefit of implementing a risk handling strategy relative to the project, it should not be taken in isolation if the project is on critical path within a portfolio or program. Then the Portfolio or Program cost benefit should also be assessed.

Risk Management Guidance Cross-Walk (Wright): As part of the maintenance of the crosswalk, it will be updated to reflect new best practices/requirements and issued around the end of FY2020.

Team Action List was reviewed and updated.

**Other Business**

* DOE PM workshop in DC is set up for April 14-15.
* Scheduling a PDWG meeting is under discussion (Criag Hewitt and Amy Basche)
* The recently issued PDWG practitioner showed 42% of companies using project management software were utilizing the Cloud, a percentage much greater than the DOE complex where cloud-based software products are seldom used, chiefly due to security concerns.
* SRS will begin beta-testing a Safran risk register tool this week for potential future use