Minutes

**Wednesday January 6th, 2021**

**EFCOG Risk Management Task Team Monthly Telecom**

**Attendees:**

Gavin Winship (Chair)

Rick Staten

Clayton Ewen

J. R. Thomas

Bryan Wright

**Changes Since Our Last Meeting**

The Team engaged in a discussion of the EM Program Management Protocol Memmorandum (W. I. White, November 6, 2020) which provides the protocol requirements for development of Federal Site Lifecycle Estimates. The memo explained that additional guidance will be provided in the coming months with a goal of full implementation by end of CY2021. Thhis memo along with the powerpoint presentation included in the PDWG Newsletter will be distributed anlong with these minutes.

**Status of Our Initiatives**

An update was provided on our initiatives:

FAR-Based Contract MR Management (Winship/Thomas): The progress on this initiative is now progressing with the deployment of new IDIQ end state contract. J.R. Thomas is currently working through this and provided an update on the process. As part of the EFCOG Acquisition Group’s initiative we will be providing the Risk Management lessons learned section of that report.

Bias Management (Ramirez): FY21 Work is continuing on training package development.

Risk Triggers (Lane/Barrett): The process of submitting as a best practice is underway.

Managing risks via vertical transfer (Winship, Lane): The roadmap for this initiative is now under development.

Utilizing weather calendars for weather-related risks (Winship/Wright): The roadmap for this initiative is now under development.

Risk Management Guidance Cross-Walk (Wright): This will be updated towards the end of FY21 to reflect new best practices/requirements and will serve to identify any additional candidate initiatives the team may wish to include in future work plans.

Team Action List was reviewed and updated.

**Other Business**

A strawman for a forum to share Risk Management practices and lessons learned is being developed by Richard Lane. Richard was unavailable for the meeting and the strawman draft was extended one month.