**To:** EFCOG Startup & Commissioning Task Team

**From:** Leah Stanley, Team Secretary

**Participants included:**

Frank McCoy

Leah Stanley

Rick Runnels

Susan Stiger

Jason Hatfield

Cherri Defigh-Price

Ross Hamlett

Allan Exley

Mark Cox

Kim Hauer

Jeff Buczek

Mike Hicks (DOE)

Tony Ermovick (DOE)

John Moon (DOE)

1. **Around the room discussion**

WTP –

* Lock Tag issues are being worked for improvement. New reference procedures have been issued which include clarification of Roles and Responsibilities. Implementation is going well and they are working to get out of SSW.

SWPF –

* Since last call, site executed a SHUT DOWN due to hurricane which resulted in 2 pressure related Lock Tag issues. Could not effectively restart all systems and computers lost information during down time. Recovery efforts are taking place.
* 1 year away from startup and lots of new workers are coming on board – cold commissioning training is not up to speed yet; bringing in mentors and SSW to assist but has been a drain on resources. (Frank offered assistance from TS to supplement where resources were needed)
* Working on package for justification of safety classification of equipment based on PISA and dispersion calc info. Plan to share results as this develops.
* Tie-in resulting in finding issues with as-builts for transfer line tie-ins. More will be shared in Lessons Learned.
* Rick R shared an Achieving Readiness document to assist with this process.

LAWPS –

* Design simplification is causing challenges – providing comments to Section 5 with more to come this month on DSA implementation differences and expectations

LANL –

* More to come on new SB tactics with recent Lessons Learned. Susan to provide a POC there.

SRR –

* 3 H Evaporator leak is being repaired using an innovative robotic technology with Areva.
* HPI – looking for more ways to improve and stay focused with other work.
* Increased personnel turnover; hiring, retirees going to work at SWPF; training experiencing a strain
1. **Document Status**
* Chip and Tony plan to meet on Thurs. Oct 26 at 0900 to discuss the document and the website.
* Writing teams for Sections 4 and 5 of the document were identified and submitted with the D.C. meeting minutes email.
	+ Terry H. will be the lead for Section 4 with Ross assisting: comments are being incorporated and SMP matrix is being drafted for consideration
	+ Rick R: Section 5 comments are being incorporated and revised draft planned to be reissued week of Oct 30. Targeting for November integrated draft
1. **Next Meetings**
* Regular monthly call will be held Wed. Nov. 29 at 11am eastern
* EFCOG winter workshops will be held Jan-March timeframe in D.C. – consideration for next face-to-face to coincide with those workshops. More details to come later.