

EFCOG Safeguards and Security Working Group (SSWG) FY2025 Workplan

Working Group Mission

It is the mission of the Safeguards and Security Working Group (SSWG) to continuously improve Safeguards & Security (S&S) performance across U.S. Department of Energy (DOE), to include the National Nuclear Security Administration (NNSA) by focusing on the protection of Nuclear Material (NM) and Special Nuclear Material (SNM), sensitive information, classified matter, assets, and personnel. The SSWG adds value by bringing together the best and brightest DOE/NNSA and industry S&S professionals to analyze issues and develop cost-effective solutions that bring clarity and continuous improvement to the DOE/NNSA missions.

The SSWG is comprised of four subgroups which include: Program Planning and Management (PPM), Information Security, Physical Security and Protective Force, and Material Control and Accountability (MC&A).

Our primary objectives are to:

- Enable the successful execution of DOE/NNSA missions and programs by promoting security practices that deliver efficient, safe, and secure outcomes.
- Provide a forum for the active exchange of ideas, approaches and lessons learned among contractors and industry that:
 - Enhances collaboration through the sharing of innovative technologies and methods, and
 - Encourages interaction between DOE management and contractors on complex wide objectives, issues, and projects.
- Serve as a consensus board for emerging security directives proposed by DOE and for the interpretation and consistent application of existing DOE directives.
- Assure the goals of EFCOG and DOE are met through effective planning and execution.
- Promote continuous improvement and professional development by sharing information among contractors through vehicles such as websites, workshops, and subgroups.

The SSWG will continue to focus on key areas to address current or emerging challenges and to deliver efficiency and effectiveness in the deployment of S&S Programs. While DOE policy and NNSA Supplemental Directives, allow the acceptance of appropriately analyzed and mitigated risks through the approval of Site or Facility Security Plans, the increasing global concerns for terrorist related scenarios, active shooter/workplace violence, insider threats, and other low-level threats may create challenges in security

risk assessment that uses a regulatory-driven basis to inform the calculation of S&S program effectiveness. This concept is valid for most aspects of S&S, from physical protection strategies, material inventory, and information protection. The sub-groups of the SSWG will focus partially on the analysis of these challenges to policy implementation and assist with the identification of standardized approaches for implementing a Site or Facility security program, to include the assessment of risk and performance.

Activities

The SSWG leadership team will conduct group conference calls as necessary to discuss performance of the working group; to include status of key actions, deliverables, and emerging issues. When the conference calls are conducted, they will be scheduled to last one hour and typically involve 4-8 individuals.

For the same purposes noted above, each of the four SSWG subgroups (Program Planning and Management, Information Security, MC&A, and Physical Protection) and the respective task teams within may have routine interface with their members. Examples include.

- In the Information Security Subgroup, both CMPC task team and OPSEC task team have working groups that meet routinely. All are POCs at their respected contractor sites, who are included in all EFCOG communications. If their respective budgets allow, many attend the annual SSWG working meeting. Most task team meeting agendas are spent discussing policy and benchmarking. There are also other topics that come up often that sites have interest in (e.g., EA-20 audit prep and results).
- In the Program Planning and Management Subgroup and task (including sub-task) teams meet routinely and many POCs whose respective budgets allow also attend the annual SSWG working meeting. Some of which include Incidents of Security Concern (IOSC) working group, Personnel Security working group, Security Awareness (SASIG), Substance Abuse Testing (SAT) working group, Security Awareness Shared Interest Group (SASIG), and Threat Working Group.

The SSWG will hold one annual working meeting to bring Contractor, Federal and Industry members together in a face-to-face forum to address a strategic topic(s) of broad interest to the S&S community. This meeting provides an opportunity for each of the subgroups to hold breakout sessions where task deliverables are reviewed, edited, deliberated on, and emerging issues identified. Attendance at these meetings involves about 175 personnel. Meetings are held at DOE Sites to reduce overall costs and to facilitate other related business activities.

Tasks and Deliverables

STRATEGIC OBJECTIVE	SUB-ELEMENT	TASK	DELIVERABLE/DATE
<p><u>Strategic Workforce Management:</u></p> <p>Support DOE Order rewrites and revisions</p>	<p>Sub-Element # 5 “Utilizing Industry / Government exchange programs to improve governance”.</p>	<p>Participate on DOE Order revisions and rewrite task teams.</p> <p>Document and provide status presentation at SSWG Annual Meeting.</p> <p>Provide content modifications input in RevCom.</p>	<p>Document and provide status presentation at SSWG Annual Meeting in applicable breakout session(s) due 4/2025</p> <p>Provide content modifications input in RevCom before DOE deadline(s) as provided fiscal during year ending 9/31/2025</p>
<p><u>Ensuring Safe, Secure, and Efficient Operations:</u></p> <p>OPSEC Threat Analysis Collection Methods</p>	<p>Sub-Element # 1 “Enhancing safety / security culture”</p>	<p>Discuss methods to streamline collection of this information to ensure sites are assessing to the same or similar basis.</p> <p>Develop and Publish Operational Approach Document</p>	<p>Document and provide status presentation at SSWG Annual Meeting in applicable breakout session(s) due 4/2025</p> <p>Publish OPSEC- Threat Analysis Collection Methods Operational Approach Document on SSWG Website due 9/31/2025</p>
<p><u>Ensuring Safe, Secure, and Efficient Operations:</u></p> <p>Controlled Article Approval</p>	<p>Sub-Element # 1 “Enhancing safety / security culture”</p>	<p>Align appropriate resources to help tackle issues within subtropical task groups for specific site needs</p> <p>Develop and Publish Operational Approach Document for Controlled Article Approval</p>	<p>Document and provide status presentation at SSWG Annual Meeting in applicable breakout session(s) due 4/2025</p> <p>Publish Operational Approach Document for Controlled Article Approval for Use at DOE/NNSA Sites on SSWG Website due 9/31/2025</p>
<p><u>Ensuring Safe, Secure, and Efficient Operations:</u></p> <p>Protective Force Post Guidance</p>	<p>Sub-Element # 1 “Enhancing safety / security culture”</p>	<p>Align appropriate resources to help tackle issues within subtropical task groups for specific site needs</p>	<p>Document and provide status presentation at SSWG Annual Meeting in applicable breakout session(s) due 4/2025</p>

		Develop and publish Develop Physical Protection Subgroup Subtopical Task Committees	Publish Operational Approach Document for Protective Force Post guidance on SSWG Website due 9/31/2025
<u>Ensuring Safe, Secure, and Efficient Operations:</u> Complete Comprehensive Seal Guide	Sub-Element # 2 Utilizing graded approaches and commercial practices, when appropriate”	Develop and publish Comprehensive Seals Guide to incorporate technologies and DOE/NNSA implementation practices	Document and provide status presentation at SSWG Annual Meeting in applicable breakout session(s) due 4/2025 Publish TID Seals Guide Operational Approach Document on SSWG Website due 9/31/2025

EFCOG Designated Strategic Objectives Referenced Above

- **Strategic Workforce Management**
 1. Make DOE and its contractors the employer of choice.
 2. Tailoring benefits at each site but having a common minimum threshold
 3. Aiding recruitment/training/retention, including managing the use of remote work
 4. Improving training and leadership development across the complex
 5. Utilizing Industry/Government exchange programs to improve governance.

- **Ensuring Safe, Secure, and Efficient Operations**
 1. Enhancing safety/security culture
 2. Utilizing graded approaches and commercial practices, when appropriate
 3. Use of data analytics to detect trends, avoid ops problems