

## **EFCOG- ISMS Subgroup- Contactor Assurance Task Team Meetings**

**11-10 & 11-2020**

- **Good Attendance and Participation**
  - 26 At Joint meeting
  - 12 for Task team 1- Performing Investigations with HPI Context & Perspectives
  - 10-14 for Task Team 2-Performance Analysis
- **Task Team 1**
  - Added several additional Task Team members
  - Updated and Refined and Expanded Task Plan confirmed plan and schedule
  - Expanded and Grouped Benchmarking Questions
    - What are the Processes Being Used?
    - What are the Challenges and Successes?
      - Leadership
      - Employee Engagement
      - Learning Organization
  - Initiated Criteria for -What does GOOD look like?
  - Discussed and committed to develop target list of key DOE & support entities for information sources
  - Path forward-Benchmarking questions being updated and distributed with follow-up Team 1 Call in 2-3 weeks
- **Task Team 2**
  - Updated Task Plan and went over purpose and discussed first step
  - Developed draft questionnaire that addresses
    - What do you define as Performance Analysis?
    - What inputs do you consider?
    - What sort of analytical methodologies do you employ?
    - How do you communicate and use that information?
    - What are your successes/challenges?
  - Discussed method for canvassing DOE complex for getting responses to questionnaire
  - Discussed potential best practices such as Perf. Analysis processes at INL and SRS (SRNS and SRR utilizing tools for Functional Area Health determinations for rollup at company level)
  - Discussed tools for use and need for more information on them such as Power Bi and DevonWay.
  - Path forward – update questionnaire with comments from CAS WG within the month, issue and follow-up discussions to CAS/other groups involved with Performance Analysis