

Zone	Time
EST	11:45
CST	10:45
MST	09:45
PST	08:45

2022 Spring Meeting
Policy & Procedure (P&P) AGENDA
Teams Meeting Log-In See Bottom of Page

Wednesday, April 27, 2022

EST Time	Topic	Presenter(s)
10:00 am – 10:30 am	Welcome, Sign-in, and Introductions & Topic Review from FY21 Fall Meeting <ul style="list-style-type: none"> Meeting Minute Review Determine regular meeting cadence & owner Identify Core Team Members 	Robin Dillman (Chair) Jessica Yockers (Co-Chair) John Verderber (Secretary)
10:30 am – 11:00 pm	Task Review: White Paper Implementation Plan <ul style="list-style-type: none"> Review current materials Collect feedback Consider input Layout plan for final review, approval & publication 	Facilitator: John Verderber Group Discussion
11:00 am – 12:00 pm	Presentation: Intro to FAR 52.246-26 and DOE Applicability	Facilitators: Gabrielle Holcomb (DOE) Tammy Graham-Mcguire (Lawrence Livermore)
12:00 pm – 12:30 pm	Task Review: QA-P&P-22-02 Guide for New QA EFCOG Members <ul style="list-style-type: none"> Review Current Materials Determine Status Collect Feedback Tasking for Completion 	Facilitators: John Verderber Group Discussion
12:30 pm – 1:30 pm	Break/Lunch	
1:30 pm – 2:00 pm	Presentation: Benchmarking 36 CFR 1236.10 and 36 CFR 1236.12	Presenter: Cheryl Ludwick (Savannah River NS)
2:00 pm – 2:30 pm	Task Review: QA-P&P-22-03 Best Practices for QA Metrics & Methods <ul style="list-style-type: none"> Review current materials Communicate Status Official Closure of Task 	Facilitators: Robin Dillman Janice Wittrock Group Discussion
2:30 pm – 3:30 pm	Planning Session for FY23 <ul style="list-style-type: none"> New Topic Brainstorm <ul style="list-style-type: none"> Goal – Identify 3 Topics Identify Deliverable & Key Milestone(s) Identify Team Leads 	Facilitator: Robin Dillman Group Discussion

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	<ul style="list-style-type: none"> • Communicate Next Steps 	
3:30 pm– 4:00 pm	Daily Wrap up <ul style="list-style-type: none"> • Questions/Input from Attendees • Summarize Action Items • Close Session 	Robin Dillman Jessica Yockers John Verderber

P&P Working Group Session (Microsoft Teams Meeting)

Join on your computer or mobile app

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Or call in (audio only)

[+1 505-373-1510](tel:+15053731510), [563346608#](tel:+15053731510) United States, Albuquerque

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