

## EFCOG Meeting Minutes for 11/10/20

### Attendance:

Ben Arrigoni – Chair (WTP – Hanford)  
Bryon Mowlds – Vice-Chair (INL – Idaho)  
John Verderber – Secretary (WRPS – Hanford)

Julian Barringer  
Curtis Blackwell (SNL – Sandia)  
Bob Blyth  
Laura Butts  
Anthony Johnson  
Sara Mason  
Garrett Smith – DOE-HQ (P&P Sponsor)  
Katie Snapp  
Andrew Webster  
Al Whiteaker  
Janice Wittrock

### Review Actions:

- Ben did a summary review of current actions
- Previous meeting minutes approved as posted to EFCOG site
- Ben to check with Christine Frei for EFCOG drive postings
- Obtaining a P&P group share drive – Challenge

### Project Progress:

#### Graded Approach – Curtis

- Reviewed info from Darren at INL
- Curtis changed to a white paper format
- Used NQA-1 (2017) as basis
- Will send out to group for comment
- Garrett Smith interested in Graded Approach matrix

#### EFCOG White Paper Guide development – John Verderber

- Submitted to Vince Grosso for approval to proceed
- Suggested to include Jan Preston on distribution – Replaced John McDonald

#### Quality Culture Whitepaper – Bryon Mowlds & Brad McClung (INL)

- Will work on this for view at a later date
- Goal – DRAFT ready for review by EFCOG spring meeting
- Bob Blyth will also assist. (Make sure Bob has e-mail for Bryon and Brad) (Bob could also be from INL and may already have their e-mail. That I do not know)

Effective Quality Program checklist:

- Strike from list – No value seen by membership

Curtis – Looking at virtual root cause analysis or assessments. Using other tools at Sandia such as “Blue Dragon” causal template

Bryon – Adobe Connect Software. Allows the organizer to break out into other groups

Quality Career Guidance Whitepaper:

- Develop for new quality professionals
- Mentoring
- Then it was decided to kill this topic

Lessons Learned:

- WTP LL program – uses OpexShare (Same for WRPS and Sandia)

Discussion on Deliverables:

- EFCOG Guidance document (Whitepaper) on Metrics
- Had an open discussion on what other sites do
- Worked on metrics table to identify leading/lagging indicators