**ISM and QA Working Groups 2019 Spring Meeting**

**Software Quality Assurance AGENDA**

**New Hope Center / Room E1.203A**

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| **Tuesday, October 29, 2019** |
| **Time** | **Topic** | **Presenter(s)** |
| 8:00 am – 9:00 am | ISM/QA Joint Session (see main agenda for breakdown) | New Hope Center Auditorium |
| 9:00 am – 12:00 pm | QA-only Joint Session (see main agenda for breakdown) | New Hope Center Auditorium |
| 12:00 – 1:00 pm | Lunch | Your choice |
| 1:00 – 1:45 pm | Welcome, Sign-in, Recap of Mission, Leadership Changes | Vicki Pope (LLNL) |
| 1:45 – 2:15 pm | Software Gone Wrong (Update on current events) | Group Discussion |
| 2:15 – 3:30 pm | Task Group updates* Recap Spring Meeting/Monthly Mini-Meetings (Cook)
* Toolbox Qualification Task (Pope)
* MASL SQA Checklists (Cook)
* SQATG Strategic Plan (Hein)
* EFCOG Zip File (Toth)
* SCRUM to Work Activity Mapping (??)
* Cloud-Hosted Software (??)
* Other Updates (NQA-1, CGD Handbooks, Guide, etc.)
 | (see presenters under the “Topic” column) |
| 3:30 – 3:45 pm | Break |  |
| 3:45 – 4:45 pm | SQATG Strategic Planning – 5-Year Vision | Nathaniel Hein (LANL) |
| 4:45 – 5:15 pm | Daily Wrap up and Group Pictures |  |
| 6: 00 – 8:30 pm | Group Dinner |  |

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| **Skype Session:**[Join Skype Meeting](https://LCMeet.pnnl.gov/kary.cook/4729WB1J)Trouble Joining? [Try Skype Web App](https://LCMeet.pnnl.gov/kary.cook/4729WB1J?sl=1)Join by phone* Join the meeting and have Lync call you or dial-in,,1764349# (Richland)                                English (United States)
* 866-528-1882 or 509-375-4555,,1764349# (Richland)                                English (United States)
* On-campus PNNL staff dial 5-4555,,1764349# (Richland)                           English (United States)

Conference ID: 1764349**Group Dinner: TBD** |

**Software Quality Assurance AGENDA**

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| **Wednesday, October 30, 2019** |
| **Time** | **Time** | **Presenter(s)** |
| 8:30 – 9:00 am | Welcome and Sign-in |  |
| 9:00 – 10:00 am | Cyber Security Requirements and Integration SQA (presentation) | Antonio Hickey (Y-12) |
| 10:00 – 11:00 am | Integrating the SQA Office with Cyber Security (presentation) | Kevin Shaw (ORNL) |
| 11:00 – 11:15 am | Break |  |
| 11:15 am – 12:00 pm | SQA / IT/ and Cyber Security Integration at Our Sites | Group Discussion |
| 12:00 – 1:30 pm | Lunch |  |
| 1:30 – 2:30 pm | Toolbox Qualification Criteria and other CRADs | Vicki Pope (LLNL)Group Discussion |
| 2:30 – 3:30 pm | DOE SQA Requirements: Too Document Heavy? | Group Discussion |
| 3:30 – 3:45 pm | Break |  |
| 3:45 – 4:30 pm | Graded Approach in Applying SQA Requirements | Group Discussion |
| 4:30 – 5:15 pm | Current SQA Pain Points /New Tasks and Topics for Meetings Brainstorm – TBD | Group Discussion |
| 5:15 – 5:30 pm | Daily Wrap-up |  |

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| **Thursday, October 31, 2019** |
| **Time** | **Time** | **Presenter(s)** |
| 8:30 – 9:00 am | Welcome and Sign-in |  |
| 9:00 – 10:00 am | Y-12 SQA Presentation | Teri Vincent (Y-12) |
| 10:00 – 11:30 am | Task Group Breakout Sessions | Task Group Leaders |
| 11:30 am – 12:00 pm | Wrap-up and Adjourn |  |
| 12:00 pm – 1:00 pm | Y-12 Complex Tour | Voluntary Attendance |