

Zone	Time
EST	11:45
CST	10:45
MST	09:45
PST	08:45

**ISM & QA Working Groups 2021 Fall Meeting**  
**Joint Meeting AGENDA**

Monday, November 1, 2021 JOINT ISM/QA Session		
EST Time	Topic	Presenter(s)
11:45 am – 12:00 pm	Login/Connect	See Connection Info below
12:00 pm – 12:05 pm	Welcome / Logistics	Darlene Murdoch (SRS)
12:05 pm – 12:20 pm	EFCOG Leadership Expectations	Trish Allen (SRS)
12:20 pm – 12:40 pm	DOE Priorities and Expectations for ISM/QA	Garrett Smith (DOE HQ)
12:40 pm – 1:00 pm	TBD	TBD
1:00 pm – 1:20 pm	TBD	ISM POC (DOE HQ)
1:20 pm – 1:40 pm	Update from the Office of Quality Management and Nuclear Safety	QA POC (DOE HQ)
1:40 pm – 1:50 pm	Break	
1:50 pm – 1:55 pm	Integrated Safety Management Overview	Darlene Murdoch (SRS)
1:55 pm – 2:10 pm	Contractor Assurance System	Norm Barker (BGS)
2:10 pm – 2:25 pm	Human Performance Improvement	Mike Petrowski (LANL)
2:25 pm – 2:40 pm	Safety Culture Working Group	Adrienne King (RL)
2:40 pm – 2:55 pm	Work Planning and Control	James Byrd (SRS)
2:55 pm – 3:05 pm	Break	
3:05 pm – 3:10 pm	Quality Assurance Overview	Vince Grosso (NNSS)
3:10 pm – 3:25 pm	Supply Chain Quality	Bill Wingfield (LANL)
3:25 pm – 3:40 pm	Software QA	Vicki Pope (LLNL)
3:40 pm – 3:55 pm	Procurement Engineering Quality	Spencer Daw (INL)
3:55 pm – 4:10 pm	Policies and Procedures	Robin Dillman (SRS)
4:10 pm – 4:20 pm	Closeout	Murdoch/Grosso

**Need confirmation of time/speaker/topic**

[Join meeting](#)

**Join by phone**

+1-415-527-5035 (US TOLL)

Meeting number (access code):

**199 476 8185 # #**

Zone	Time
EST	10:30
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MST	08:30
PST	07:30

## Software Quality Assurance AGENDA

Tuesday, November 2, 2021

EST Time	Topic	Presenter(s)
10:30 am – 10:50 am	Welcome, Sign-in, and Safety, Security, and Quality Moments	Vicki Pope, LLNL <b>Safety/Security/Quality: TBD</b>
10:50 am – 11:50 am	AU-32 Update for the EFCOG SQA Task Group	Chris Beaman/Christian Palay (AU-32)
11:50 am – 12:50 pm	Panel Discussion: <ul style="list-style-type: none"> <li>• How do you qualify non-NQA-1 acquired safety software?</li> <li>• How do you qualify acquired non-safety software?</li> </ul>	<b>Moderator:</b> Pat Auer, LLNL <b>Panelists:</b> <ul style="list-style-type: none"> <li>• Sid Ailes, Atkins Global</li> <li>• Marylou Apodaca, SNL</li> <li>• Pat Auer, LLNL</li> <li>• Greg Smith, LANL</li> </ul>
12:50 pm – 1:30 pm	Break/Lunch	Your choice
1:30 pm – 2:30 pm	Safety Software Inventories <ul style="list-style-type: none"> <li>• What applications do you have?</li> <li>• What information do you record?</li> <li>• How do you maintain the Inventory and control use?</li> </ul>	<b>Presentation &amp; Moderator:</b> <ul style="list-style-type: none"> <li>• Lance Abbott, SRS</li> </ul> <b>Panelists (3-4):</b> <ul style="list-style-type: none"> <li>• Jeni Turgeon, SNL</li> <li>• Laura Cook, LLNL</li> <li>• TBD</li> </ul>
2:30 pm – 3:30 pm	Software Spreadsheets Gone Wrong	Presentation & Moderator: <ul style="list-style-type: none"> <li>• Sid Ailes, Atkins Global</li> </ul> Panelists (3-4): <ul style="list-style-type: none"> <li>• Barbara Hill, ICP</li> <li>• Carol Olijar, ANL</li> <li>• Cristy Renner, PORTS</li> </ul>
3:30 pm – 3:40 pm	Break	
3:40 pm – 4:40 pm	Panel Discussion: <ul style="list-style-type: none"> <li>• How do you qualify your SQA SMEs, if at all?</li> <li>• How do you help your internal teams implement your SQAP?</li> </ul>	<b>Moderator:</b> Cristy Renner, PORTS <b>Panelists:</b> <ul style="list-style-type: none"> <li>• Vicki Pope, LLNL</li> <li>• Teri Vincent, CNS/Y-12</li> <li>• TBD</li> </ul>
4:40 pm – 5:00 pm	Daily Wrap up	Vicki Pope, LLNL

**Need Volunteers or confirm day/time/topic**

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## Software Quality Assurance AGENDA

### Wednesday, November 3, 2021

EST Time	Time	Presenter(s)
10:30 am – 10:45 am	Welcome Safety, Security, and Quality Moment: Value of Annual Testing	Welcome: Vicki Pope, LLNL S/S/Q: Cristy Renner, PORTS
10:45 am – 11:55 am	<b>Panel Discussion:</b> <ul style="list-style-type: none"> <li>• How do you audit your own SQAP?</li> <li>• How do you deal with issues of independence?</li> <li>• What are key components for a good internal audit?</li> </ul>	<b>Moderator: TBD</b> <b>Panelists (3-4):</b> <ul style="list-style-type: none"> <li>• Vicki Pope, LLNL</li> </ul>
11:55 am – 1:05 pm	<b>What are you doing for SQAP succession planning?</b>  <b>Or Sub-task breakout session #1</b>	Group Discussion
1:05 pm – 1:40 pm	Break/Lunch	Your choice
1:40 pm – 2:40 pm	Proposed SQA Taxonomy for the Federal Enterprise Architecture Model	Diana Marquez, WRPS
2:40 pm – 3:00 pm	Sub-task Group Introductions	Sub-task Group Leaders
3:00 pm – 4:45 pm	Sub-task Breakout Session #1	See below for WebEx links
4:45 pm – 5:00 pm	Daily Wrap up	Vicki Pope, LLNL



### Thursday, November 4, 2021 – AS NEEDED

EST Time	Time	Presenter(s)
10:30 am – 10:45 am	Welcome and Safety, Security, and Quality Moments	Vicki Pope, LLNL S/S/Q: TBD
10:45 am – 11:45 am	<b>How is S/CI integrated with your SQA Program?</b> <b>Or – Creation of SQA-related surveys</b>	<b>Submitted Questions and Group Discussion</b>
11:45 am – 1:00 pm	Sub-task Breakout Session #2	See below for WebEx links
1:00 pm – 1:20 pm	Plan Future Monthly Calls and Fall Meeting	Group Discussion
1:20 pm – 1:40 pm	Wrap-up and Adjourn	Vicki Pope, LLNL

**Need Volunteers or confirm day/time/topic**

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## Conference Call-in Information

Meeting	Call-in Numbers and Links
<b>ISM/QA Joint Session</b> (November 1, noon – 4:30 pm, EST)	<b>WebEx:</b>  Call in #: +1-415-527-5035 Access Code: 199 476 8185 # #
<b>SQA Group Main Sessions</b> (November 2 – 4, 10:30 am – 5:00 pm, EST)	<b>WebEx:</b>  Call in #: +1-415-527-5035 Access Code: 199 266 5345 # #
<b>Toolbox Alternative Sub-task</b>	Breakout session from SQA Group Main Session. Join the Main Session and select the “ <b>Toolbox Alternative</b> ” Breakout for those sessions.
<b>Testing Spreadsheets Sub-Task</b>	Breakout session from SQA Group Main Session. Join the Main Session and select the “ <b>Testing Spreadsheets</b> ” Breakout for those sessions.
<b>SW Standards Matrix Sub-task</b>	Breakout session from SQA Group Main Session. Join the Main Session and select the “ <b>Software Standards Matrix</b> ” Breakout for those sessions.
<b>Internet of Things Sub-task</b>	Breakout session from SQA Group Main Session. Join the Main Session and select the “ <b>Internet of Things</b> ” Breakout for those sessions.
<b>New Sub-Task?</b>	Breakout session from SQA Group Main Session. Join the Main Session and select the “ <b>New</b> ” Breakout for those sessions.