

MEMORANDUM OF UNDERSTANDING
REV. 0

MEMORANDUM OF UNDERSTANDING (MOU)

Between:

**DEPARTMENT OF ENERGY(DOE)/NATIONAL NUCLEAR SECURITY
ADMINISTRATION(NNSA), WEAPON QUALITY DIVISION(NA121.3)
AND
NNSA CONTRACTORS**

**KANSAS CITY NATIONAL SECURITY CAMPUS (KCNSC)
SANDIA NATIONAL LABORATORIES
LOS ALAMOS NATIONAL LABORATORY
CONSOLIDATED NUCLEAR SECURITY (CNS) (PANTECH/Y12)
SAVANAH RIVER SITE
NEVADA NATIONAL SECURITY SITE
LAWRENCE LIVERMORE NATIONAL LABORATORY**

FOR

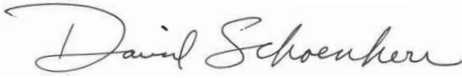
**THE NATIONAL SECURITY ENTERPRISE (NSE) SUPPLIER QUALITY WORKING GROUP
WORKSHOP PROJECT**

07/31/2019

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IN WITNESS THEREOF, the parties have agreed to and/or concurred with this agreement.

SANDIA NATIONAL LABORATORIES (SNL)



David Schoenherr, Director Surety Engr and
Weapons Quality

8/15/2019

Date

SANDIA NATIONAL LABORATORIES (SNL)

See concurrence attachment

Jolyn Maheras, Director Integrated SCM

Date

KANSAS CITY NATIONAL SECURITY CAMPUS (KCNSC)

See concurrence attachment

Kelly Hass, Director of Quality

Date

LOS ALAMOS NATIONAL LABORATORY (LANL)

See concurrence attachment

Doug Wedman, Design Agency Quality Manager

Date

CONSOLIDATED NUCLEAR SECURITY (CNS) PANTEX & Y12

See concurrence attachment

Laura Valdez, Director of Quality, Projects, and
Programs

Date

SAVANAH RIVER SITE (SRS)

See concurrence attachment

Michael Newman, Senior Director Supply Chain
Management

Date

LAWRENCE LIVERMORE NATIONAL LABORATORY (LLNL)

See concurrence attachment

Charles W. Duff II, Supply Chain Management
Department Head

Date

NEVADA NATIONAL SECURITY SITE (NNSS)

See concurrence attachment

David Martin, NNSS/MSTS Quality Director

Date

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1.0 PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to document agreement and concurrence from NNSA Contractor Sites to NNSA/Weapon Quality Division (NA121.3) based on the outcome of activities defined from the October 17, 2018 NSE Supplier Quality Working Group Workshop. The outcome from the workshop commissioned two working teams to integrate supplier assessments conducted across the NSE, create a unified process so supplier assessment reports can be shared across the NSE, identify improvements necessary to allow the eight (8) NSE NNSA Contractor Sites to conduct, share, and accept each other's supplier assessment results in accordance with NAP-24A Weapon Quality Policy 11-24-15 as well as future NAP 401.1 Weapon Quality Policy Attachment 6: Requirements for Suppliers. In addition, the workshop objectives also addressed findings borne out of the July 2018 DOE IG 18-41 assessment on supplier quality.

This MOU is effective upon July 31, 2019. Signatories, including concurrence attachments, signify NNSA Contractor commitment of the activities, listed in *Attachment A-NSE Supplier Quality Working Group Workshop Action Items List* (dated 7/31/2019), as well as continued support activities necessary for continuous improvement. This MOU shall be reviewed by the signatories and updated as necessary.

2.0 OBJECTIVE

The objective of this MOU is to define the activities, negotiated in FY19, between NSE Sites to enable sharing of supplier quality management system information and future continuous improvement activities for sustainment.

3.0 ORGANIZATIONAL RESPONSIBILITIES

3.1. The primary NSE Supplier Quality Working Group Steering Committee responsibilities include the following:

Provide strategic direction and support so that we can be successful in accomplishing our goals. Specifically, supporting the working groups (Procurement and Supplier Quality) in the following ways:

- Ensuring people, funding, other needs are available
- Acceptance of working group deliverables (as they are completed)
- Providing the leadership influence necessary to overcome the many obstacles that are inherent in large institutions such as the NSE
- Helping to balance conflicting priorities and resources
- Providing communication regarding the project's progress and outcomes
- Providing advice and making decisions about changes to the project as it develops

3.2 The primary NSE Supplier Quality Working Group responsibilities include the following:

- Define project charter, objectives, and cross-site working teams
- Establish work plans and action items
- Incorporate changes to NNSA Contractor Site policy, procedures, and processes

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4.0 LEGAL DISCLAIMERS

- Individual Prime Contractors using a report prepared by another Prime contractor are responsible for determining suitability of audit reports contained in MASL as they pertain to their contract.
- Audit reports loaded into MASL can include reports identified as Official Use Only (OUO).
- Supplier evaluations should not cover information that would normally be considered confidential, proprietary, or a trade secret.
- Each Contractor must comply with nondisclosure agreements with suppliers. The standard nondisclosure agreement states that proprietary information is "...any information, technical data or know-how in whatever form that is not generally known and is clearly identified as being confidential, proprietary or a trade secret."
- Supplier evaluations are intended to ensure that the supplier has a quality management system in place and that it will be able to meet the requirements of NQA-1 / NAP-24A, NAP 401.1 as applicable.

5.0 POINTS OF CONTACT

For questions or issues concerning this AGREEMENT:

SNL Point of Contact: Dennis Owens, Manager,
Supply Chain Engineering (09461)
(505) 845-7139

SNL Point of Contact: Amber Romero, Quality Systems Professional-Quality
Supply Chain Risk and Supplier Diversity (10222)
(505) 284-0634

LANL Point of Contact: William Wingfield
EFCOG Supply Chain Quality Chairman
(505) 665-9675

6.0 CONCURRENCE ATTACHMENT

From: Schoenherr, David <dschoen@sandia.gov>
Sent: Monday, July 15, 2019 8:53 AM
To: Hass, Kelly (FM&T) <khass@kcp.com>; Michael.Newman@srs.gov; Jolyn A. Maheras <jamaher@sandia.gov>; Laura R. Valdez <Laura.Valdez@cns.doe.gov>; Douglas E Wedman <dwedman@lanl.gov>; David C. Martin <MartinD1@NV.DOE.GOV>; Broch, Alfred Maddock <broch1@llnl.gov>
Cc: Marcey L. Hoover <mlhoove@sandia.gov>; CURTIS MEARS (AFFILIATE) <cmears@kcp.com>; Cindy L. Longenbaugh <clongen@sandia.gov>; Dennis R. Owens <drowens@sandia.gov>; Amber L. Romero <allewis@sandia.gov>
Subject: Supplier Quality Working Group Steering Committee Update

Hello,

It has been some time since we have communicated status on the project that we kicked off in October 2018. The objective for this working group is "Establish framework and objectives for working groups that will integrate supplier assessments conducted across the NSE with a deadline of a fully defined plan ready for roll-out by the end of July 2019." We are pleased to acknowledge the tremendous support in transforming our Site(s) supplier assessment processes and embarked on a new future of

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collaboration with the sharing of supplier information. We have started to share supplier assessments and will be even more efficient in doing so when MASL is updated. Given it has been some time since we've reached out to you collectively, we encourage you to engage your Site Quality Assessment and Procurement (SCRM) Working Group Lead(s) on their progress.

In addition, we have included a draft Memorandum of Understanding (MOU) and attachment A listing the action items completed in FY19 and those that remain in FY20. The MOU and attachment will serve as a vehicle to close out the FY19 activities with NNSA (NA 121.3). There are several benefits to using this approach for a project such as this. A few examples are:

- Codification of all the action items that address the 2018 NNSA QAS 1.0, 2017 DOE IG Supplier Quality Management Assessment, and Dave Douglass's request for cross-Site sharing of supplier information
- A common negotiated task baseline for future changes and continuous improvement updates
- Assists NNSA (NA 121.3) in responding to the 2017 DOE IG assessment recommendations

Please review the attachments and provide me with either a statement of concurrence or any comments by July 30th.

Again, I thank you for your continued support of this effort. We have come a long way in achieving an objective that some may not thought possible.

Regards,

David Schoenherr
Director, Center 9400 Surety Engineering and Weapons Quality
Sandia National Laboratories
505-845-9860
dschoen@sandia.gov

From: Haataja, Kristi Lynn <haataja1@llnl.gov>
Sent: Thursday, July 18, 2019 3:03 PM
To: Schoenherr, David <dschoen@sandia.gov>
Cc: Duff, Charles Walter <duff6@llnl.gov>; Broch, Alfred Maddock <broch1@llnl.gov>; Owens, Dennis R <drowens@sandia.gov>
Subject: [EXTERNAL] FW: Supplier Quality Working Group Steering Committee Update

David,

For the attached memo, please update the LLNL signatory to Charles W. Duff II, Supply Chain Management Department Head.

LLNL has reviewed the MOU and Attachment, and we concur with both.

Thanks,
Kristi

Kristi Haataja
SCM Quality Engineer
Supply Chain Management
Lawrence Livermore National Laboratory
Office: 925-422-7357 Cell: 925-409-7161
Email: haataja1@llnl.gov

From: Valdez, Laura <Laura.Valdez@cns.doe.gov>
Sent: Wednesday, July 31, 2019 11:56 AM
To: Schoenherr, David <dschoen@sandia.gov>; Hass, Kelly (FM&T) <khass@kcp.com>; Newman, Michael P (SRS) <michael.newman@srs.gov>; Maheras, Jolyn Anita <jamaher@sandia.gov>; Wedman, Douglas Edward (LANL) <dwedman@lanl.gov>; martinD1@NV.doe.gov
Cc: Owens, Dennis R <drowens@sandia.gov>; Longenbaugh, Cindy <clongen@sandia.gov>
Subject: [EXTERNAL] RE: Action Required: Supplier Quality Working Group Steering Committee Update

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I concur.
Laura

From: Michael.Newman@srs.gov <Michael.Newman@srs.gov>
Sent: Wednesday, July 31, 2019 12:53 PM
To: Schoenherr, David <dschoen@sandia.gov>
Cc: Hass, Kelly (FM&T) <khass@kcp.com>; Maheras, Jolyn Anita <jamaher@sandia.gov>;
laura.valdez@cns.doe.gov; Wedman, Douglas Edward (LANL) <dwedman@lanl.gov>; martinD1@NV.doe.gov;
Owens, Dennis R <drowens@sandia.gov>; Longenbaugh, Cindy <clongen@sandia.gov>
Subject: Re: [EXTERNAL] Action Required: Supplier Quality Working Group Steering Committee Update

David,

I concur with the attached documents.

Mike

Michael Newman
Senior Director, Supply Chain Management
Savannah River Nuclear Solutions, LLC
Building 730-4B, Room 202A
Aiken, SC 29808
ofc 803.952.6167
Michael.Newman@srs.gov

From: Martin, David (CONTR) <MartinD1@nv.doe.gov>
Sent: Wednesday, July 31, 2019 1:09 PM
To: Schoenherr, David <dschoen@sandia.gov>
Subject: RE: [EXTERNAL] Action Required: Supplier Quality Working Group Steering Committee Update

David,

I am in concurrence with the MOU.

Thanks,

David Martin
Director, Quality Services and Support
Mission Support and Test Services LLC (MSTS)
Contractor to the Nevada National Security Site
PO Box 98521 Las Vegas, NV 89193-8521
Office 702-295-5168
Cell 816-854-0602

From: Maheras, Jolyn Anita
Sent: Monday, August 5, 2019 12:04 PM
To: Schoenherr, David <dschoen@sandia.gov>; Hass, Kelly (FM&T) <khass@kcp.com>;
Michael.Newman@srs.gov; laura.valdez@cns.doe.gov; Wedman, Douglas Edward (LANL)
<dwedman@lanl.gov>; martinD1@NV.doe.gov
Cc: Owens, Dennis R <drowens@sandia.gov>; Longenbaugh, Cindy <clongen@sandia.gov>; Salazar, Delfinia L
<dlsalaz@sandia.gov>; Romero, Amber L <allewis@sandia.gov>
Subject: RE: Action Required: Supplier Quality Working Group Steering Committee Update

I concur.
Jodi

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From: Kelly Hass <khass@kcncsc.doe.gov>
Sent: Tuesday, August 6, 2019 2:51 AM
To: Schoenherr, David <dschoen@sandia.gov>
Subject: [EXTERNAL] Re: Action Required: Supplier Quality Working Group Steering Committee Update

I concur and apologize if I hadn't responded!
Thank you

Kelly

David,
LANL has reviewed and you have our concurrence and after some internal discussions, I will be the signatory (a bit odd since I don't have oversight of the vendor audit function, but we are making that work).

Doug

Doug Wedman, PhD
Director
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