EFCOG Supply Chain Quality Task Team Conference Call Minutes

February 17, 2021

Minutes

Discussion:

1. **Supplier Database access**
   - ✓ Slides provide some information for using the new Master Supplier List (MSL).
   - ✓ There as discussion about the possibility of a policy for site usage of the MSL.
     - There was a draft NNSA MOU (2010) to encourage use of the MASL; however, it never came to fruition. Christian Palay provided a copy of the 2010 Draft MOU to Jeffrey Winter
     - There have been other attempts for DOE EM to issue guidance or strong recommendations.
     - Jeffrey Winter is working on NNSA policies.
   - ✓ **Remember to fill out cost avoidance eform for cost avoidance tracking and help justify support for MSL!!!!!**
     - The site that is actually doing the audit is the one where the cost avoidance should be listed under.
     - ****AWARD**** The DOE Secretary provided a National DOE AWARD regarding 3rd Party reviews and their associated cost avoidance form 2019-2020.

2. **Upcoming Conferences / Workshops**
   - ✓ Reviewed upcoming conferences/workshops. Many workshops/conferences cancelled/postponed. Please be sure to keep up to date on the status of any workshops/conferences you plan to attend in the next many months.
   - ✓ All ASME 2021 meetings will be virtual.

3. **Industry Supplier Issues / Feedback**
   - ✓ Slides provide recent GIDEP SC/I notifications worth noting
   - ✓ Gabby is distributing a Fake News newsletter. Contact Gabby if interested in being added to the distribution list. Slides about GIDEP may be removed since the news letter includes GIDEP information and fulfills the intent of the slides communicating GIDEP information.
   - ✓ **Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.**
   - ✓ **Remember NOT to tell suppliers they will not be audit for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)**
   - ✓ **Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement)**

4. **Interface Representative(s) Update**
   - ✓ Safety Working Group: None
   - ✓ Supply Chain Management Center: None
   - ✓ Packaging Management Council: May 2021 conference cancelled. Planning a virtual meeting in May/June 2021..
   - ✓ EFCOG Software QA Task Team: Working on examples of SW issues headlines, lessons learned, etc. and alternate to DOE toolbox.
   - ✓ EFCOG Policy & Procedures Task Team: Graded approach, QA Matrix and Quality Culture white papers in progress.
   - ✓ EFCOG Procurement Engineering Quality: Tasks in progress
   - ✓ NNSA: None
   - ✓ EM: None
   - ✓ OOS: None
   - ✓ AU: SWR performed a statistical evaluation for FTF data. AU-32 will send the report to RevCom for review by key stakeholders.
   - ✓ PSL: Use of the MSL still under discussion.

- ✓ SC/I: Gabby is distributing a Fake News newsletter. Contact Gabby if interested in being added to the distribution list.
- ✓ Others: None

5. **EFCOG Safety Working Group**
   - ✓ See slides for current working group assignments.

6. **Supply Chain Project Updates**
   - ✓ **Task SC-12-01:** *Supply Chain POC List*
     - ✓ This is complete, but also ongoing (always improving). Keeping as reminder**.**
     - ✓ POC list cannot be maintain on the website due to PII information
     - ✓ **Please let Veronica know if you have any changes**. She will be maintaining information.
   - ✓ **Task SC-17-02:** *MASL Cost Avoidance – How do we get additional Cost Avoidances identified*
     - ✓ **Please enter cost avoidances into the MSL (formerly MASL)**
   - ✓ **Task SC-17-03:** *DOE EM Single Approved Supplier List*
     - ✓ Discussed list of sites committing to using the MSL.
     - ✓ There was a task added (SC-21-02) to monitor potential for site interfaces.
   - ✓ **Task SC-18-01:** *S/CI Improvement*
     - ✓ Three tasks:
       - ✓ DOE Order 232.2A: Keeping up on this until revised. Waiting on rev to 232.2A.
       - ✓ Clearinghouse: COMPLETE - We now have a DOE site. **Reminder: Sign up for notifications**
       - ✓ DOE Order 414.1D, Attachment 3: Needs the link revised. Currently waiting on 414.1E.
   - ✓ **Task SC-20-02:** *MSL User Guide Issued and Published*
     - ✓ COMPLETE - Available on the MSL site.
   - ✓ **Task SC-20-03:** *HEPA Filter Test Facility Rejection*
     - ✓ Not much progress since last meeting.
   - ✓ **Task SC-20-04:** *Video Assessments/Audits*
     - ✓ Many sites confirmed they are updating their programs to allow virtual/remote audits.
   - ✓ **Task SC-21-01:** *Expand Nuclear Security Enterprise (NSE Supply Base)*
     - ✓ Working with the SCMC to come up with a way to increase our supply base..
   - ✓ **NEW Task SC-21-02:** *MSL talks to the sites ASL/ESL/QSL)*
     - ✓ **New task created during this meeting. Dennis Owens volunteered to take the lead and Jeffrey Winter agree to be the DOE Liaison. Note: we tried this once before when it was the MASL vs MSL.**

7. **Audit Scheduling**
   - ✓ The information on the slides is sensitive information and should be treated accordingly.
   - ✓ **Reminder: NSA Sites: Please remember to provide Kristin Bell audit schedules** All sites should provide your audit schedules to Bill so these can be kept up to date.
   - ✓ Reviewed schedule through April.
   - ✓ Accurate Machine Tool expressed interest in being added back on (new Quality Manager).

8. **Supply Chain Quality WebEx Calls**
   - ✓ Call schedule identified

9. **Old Business**
   - ✓ None

10. **New Business**
    - ✓ **Reminder: HEPA Filter website (https://powerpedia.energy.gov/wiki/High_Efficiency_Particulate_Air_(HEPA)_Filters)**
    - ✓ **Reminder: EFCOG website (http://efcog.org/)**
    - ✓ **Reminder: Sites should validate supplier ISO certifications. Verify the certifying organization if an Accredited Organization for the applicable standard.**

11. **Recent Complex Organizational Moves**
    - ✓ Reviewed slides

12. **Future EFCOG Meetings**
    - ✓ EFCOG ISM & QA Spring 2021 meeting week of April 19th (virtual)

13. **Spring 2021 EFCOG Meeting DRAFT Agenda (Virtual)**
    - ✓ Agenda information on slide

14. **Open Discussion**
    - ✓ No further discussions

New Action Items	Person Responsible	Due Date/Outcome
✓ None		

Next Meeting:

Meetings are typically 11:00 AM EST on the 3rd Wednesday of each month via Webinar/call.