

EFCOG Supply Chain Quality Task Team Conference Call Minutes

March 17, 2021

Minutes

Discussion:

****NOTE****

The information on the slides is sensitive information and should be treated accordingly.

1. Supplier Database access

- ✓ Slides provide some information for using the new Master Supplier List (MSL).
- ✓ **Remember to fill out cost avoidance eform for cost avoidance tracking and help justify support for MSL!!!!**
 - The site that is actually doing the audit is the one where the cost avoidance should be listed under.

2. Upcoming Conferences / Workshops

- ✓ Reviewed upcoming conferences/workshops. Many workshops/conferences cancelled/postponed. Please be sure to keep up to date on the status of any workshops/conferences you plan to attend in the next many months.
- ✓ All ASME 2021 meetings will be virtual.

3. Industry Supplier Issues / Feedback

- ✓ Slides provide recent GIDEP SC/I notifications worth noting
- ✓ Gabby is distributing a Fake News newsletter. Contact Gabby if interested in being added to the distribution list. Slides about GIDEP may be removed since the newsletter includes GIDEP information and fulfills the intent of the slides communicating GIDEP information.
- ✓ **Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.**
- ✓ **Remember NOT to tell suppliers they will not be audit for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)**
- ✓ **Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement)**

4. Interface Representative(s) Update

- ✓ Safety Working Group: None
- ✓ Supply Chain Management Center: None
- ✓ Packaging Management Council: Planning a virtual meeting in May 2021 (dates not finalized)
- ✓ EFCOG Software QA Task Team: Wrapping up tasks (Cloud computing - SW applications and safety applications for hazard analysis; Graded Approach - DOE 414 order). Three new (Alternative to the toolbox, guidance on device internet connections, testing spreadsheets)
- ✓ EFCOG Policy & Procedures Task Team: None
- ✓ EFCOG Procurement Engineering Quality: None
- ✓ NNSA: Important to update MSL (need knowledge of site suppliers)
- ✓ EM: None
- ✓ OS: None
- ✓ AU: None
- ✓ PSL: None
- ✓ SC/I: A lot of Nonconforming/defective items updates, but no recent SC/I items. Gabby is distributing a *Fake News* newsletter. Contact Gabby if interested in being added to the distribution list.
- ✓ Others: None

5. EFCOG Safety Working Group

- ✓ See slides for current working group assignments.

6. Supply Chain Project Updates

- ✓ **Task SC-12-01: Supply Chain POC List**
 - This task is complete; however ongoing (always improving). Keeping as reminder.
 - POC list cannot be maintained on the website (PII information)
 - **Please let Veronica know if you have any changes.**
- ✓ **Task SC-17-02: MASL Cost Avoidance – How do we get additional Cost Avoidances identified**

- **Please enter cost avoidances into the MSL (formerly MASL)**
 - ✓ **Task SC-17-03: DOE EM Single Approved Supplier List**
 - Discussed list of sites committing to using the MSL.
 - ✓ **Task SC-18-01: S/CI Improvement**
 - Three tasks:
 1. DOE Order 232.2A: Keeping up on this until revised. Waiting on rev to 232.2A.
 2. Clearinghouse: Complete. **Reminder: Sign up for notifications**
 3. DOE Order 414.1D, Attachment 3: Needs the link revised. Currently waiting on 414.1E.
 - ✓ **Task SC-20-02: MSL User Guide Issued and Published**
 - Available on the site. **Reminder: Can use a generic hourly rate**
 - Contact Kristen Bell if questions
 - ✓ **Task SC-20-03: HEPA Filter Test Facility Rejection**
 - Not much progress since last meeting.
 - An audit is planned for ATI in the next few months. Will possibly have data to discuss during April meeting.
 - ✓ **Task SC-20-04: Video Assessments/Audits**
 - Many sites confirmed they are updating their programs to allow virtual/remote audits.
 - Please share remote audit procedures and lessons learned.
 - **Reminder: Reports need to clearly identify a remote (or partially remote) audit was performed (and possibly what criteria was used to deem the supplier eligible for a remote audit).**
 - Sandia has been performing remote audits.
 - Question about NIST SP 800-161 *Supply Chain Risk Management Practices for Federal Information Systems and Organizations*: Standard not in contracts, as result, no knowledge of auditing specifically to NIST SP 800-161; however, standards (e.g., NAP) working on cyber security gaps/risks.
 - ✓ **SC-21-01: Expand Nuclear Security Enterprise (NSE supply) Base**
 - Sandia initiative to strengthen overall supply chain management. Kansas City and Sandia task force (Collaborative effort). Adding new suppliers to weapons complex and will verify suppliers identified in MSL.
 - ✓ **SC-21-02: MSL talks to the sites' ASL**
 - Discussion about removing task. Requested confirmation if any sites are interested in this.
 - ✓ **SC-21-03: DOE MOA to use the MSL** – This will be discussed at next Month's EFCOG SCQWG Meetings
 - ✓ **SC-21-04: NIAC Checklist Revision** – This will be discussed at next Month's EFCOG SCQWG Meetings
7. **Audit Scheduling**
- ✓ **The information on the slides is sensitive information and should be treated accordingly.**
 - ✓ Reviewed schedule through July 2021.
8. **Supply Chain Quality WebEx Calls**
- ✓ Call schedule identified
9. **Old Business**
- ✓ None
10. **New Business**
- ✓ **Reminder: HEPA Filter website**
([https://powerpedia.energy.gov/wiki/High_Efficiency_Part particulate_Air_\(HEPA\)_Filters](https://powerpedia.energy.gov/wiki/High_Efficiency_Part particulate_Air_(HEPA)_Filters))
 - ✓ **Reminder: EFCOG website** (<http://efcog.org/>)
 - ✓ **Reminder: Sites should validate supplier ISO certifications. Verify the certifying organization if an Accredited Organization for the applicable standard.**
11. **Recent Complex Organizational Moves**
- ✓ Reviewed slides
12. **Future EFCOG Meetings**
- ✓ EFCOG ISM & QA Spring 2021 meeting week of April 19th (virtual) The Joint ISM & QA Session will be 2:00 noon to 5:00 pm Eastern Standard Time (EST) The SCQWG will meet on 4/20 & 21/2021 10:30 EST – 5:00 EST; and then on Thurs 4/22 10:30 to 1:30 EST.
 - ✓ Registration is now open at: <https://efcog.org/events/qa-ism-subgroups-spring-meeting/>
13. **Spring 2021 EFCOG Meeting DRAFT Agenda (Virtual)**

- ✓ Agenda information on slide

14. **Open Discussion**

- ✓ No further discussions

New Action Items

Person Responsible

Due Date/Outcome

- ✓ None
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Next Meeting:

Meetings are typically 11:00 AM EST on the 3rd Wednesday of each month via Webinar/call.