

EFCOG Supply Chain Quality Task Team Conference Call Minutes

July 21, 2021

Minutes

Discussion:

****NOTE****
The information on the slides is sensitive information and should be treated accordingly.

Great turnout and participation. We had ~ 62 people on the call this am.

1. Supplier Database access

- ✓ Slides provide some information for using the new Master Supplier List (MSL).
- ✓ **Remember to fill out cost avoidance eform for cost avoidance tracking and help justify support for MSL!!!!**
 - The site that actually performed the audit is the one where the cost avoidance should be listed under.

2. Upcoming Conferences / Workshops

- ✓ Reviewed upcoming conferences/workshops. Many workshops/conferences cancelled/postponed. Please be sure to keep up to date on the status of any workshops/conferences you plan to attend in the next many months.
- ✓ Fall meeting will be virtual. Dates not set yet (see slide for current dates being considered)

3. Industry Supplier Issues / Feedback

- ✓ Slides provide recent GIDEP SC/I notifications worth noting
 - Recent notification about Questionable NRCL marking and no manufacturing mark.
- ✓ Gabrielle Holcomb is distributing a Fraudulent, Adulterated, Knockoff, and Erroneous Products News (aka FAKES News) newsletter. Contact Gabby if interested in being added to the distribution list.
- ✓ **Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.**
- ✓ **Remember NOT to tell suppliers they will not be audit for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)**
- ✓ **Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement)**

4. Interface Representative(s) Update

- ✓ Safety Working Group: None
- ✓ Supply Chain Management Center: Paul Biagloli retired (Marilyn Ferguson replaced him). Bill added Marilyn on distribution for this monthly meeting.
- ✓ Packaging Management Council: Annual meeting completed virtually in June, including will-received presentation on the MSL.
- ✓ EFCOG Software QA Task Team: White papers in review (cloud computing and graded approach) and various tasks in progress (internet of things, testing spreadsheets, alternates to the toolbox).

- There was a question about the toolbox.

C. Palay provided the following information:

<https://www.energy.gov/ehss/safety-software-quality-assurance-central-registry>. The Department of Energy (DOE) maintains a list of "toolbox" codes that have been evaluated against DOE Safety Software Quality Assurance (SSQA) requirements of DOE O 414.1D, Quality Assurance and the safety software guidance in DOE G 414.1-4, Safety Software Guide, Appendix B, Procedure for Adding or Revising Software to or Deleting Software from the DOE Safety Software Central Registry and accepted as toolbox codes. The toolbox codes are used by DOE contractors to perform calculations and to develop data used to establish the safety basis for DOE nuclear facilities and their operation, and to support the variety of safety analyses and safety evaluations developed for these facilities. The following is a list of specific versions of toolbox codes that comprise the DOE Safety Software Central Registry. Prior to inclusion into the Central Registry an evaluation, sometimes referred to as a gap analysis, of each code is conducted to identify any "gaps" between the SSQA practices being followed and DOE's requirements and criteria for safety software. Code-specific guidance reports are developed where needed to identify applicable regimes in accident analysis, default inputs, and special conditions for using the toolbox codes for DOE applications. These documents as well as general information are available through the toolbox code links provided above.

The codes in the Central Registry were developed by other Federal Agencies (e.g., NOAA and NIST) or by DOE laboratories for other Federal Agencies (e.g., Nuclear Regulatory Commission). Access to the toolbox codes or their use is subject to agreements, conditions and restrictions established by the code owners or

Federal agencies. The Office of Quality Assurance and Nuclear Safety Management Programs (AU-32) is responsible for managing. FOR ADDITIONAL INFORMATION CONTACT: sqa@hq.doe.gov

J. Winter provided the following information:

DOE OCIO has their eSCRM program. Following URL is badly dated.

<https://www.energy.gov/cio/articles/escrm-program-overview>

- ✓ EFCOG Policy & Procedures Task Team: **Still need Chari and Vice Chair**
- ✓ EFCOG Procurement Engineering Quality: Ten white papers and four procedures in progress. Also working on the website.
- ✓ NNSA: None
- ✓ EM: None
- ✓ OS: None
- ✓ AU:
 - Defense Nuclear Safety Board reviewing Safety Software Registry
 - Software Quality Assurance Guide in response/negotiation phase
- ✓ PSL: Investigation of use of MSL on hold.
 - NAP 401.1A released 06/23/2021 (supersedes 401.1 and 24B). B.
 - Wingfield inquired if anyone has implemented NAP 401.1A (no responses)
 - There was an administrative change posted to NAP-401.1A on 07/20/2021.
 - NSC survey pending list of findings
 - ISO 9001 audits in progress
 - Arnold Howard retiring from PSL
- ✓ SC/I:
 - Gabby is distributing a *Fakes News* newsletter. Contact Gabby if interested in being added to the distribution list.
 - New Data Collection Sheet
 - GIDEP report regarding supplier mix-up of chemicals (Agency Action Notice with limited distribution)
 - Discussion about where most current SC/I information is available to communicate to suppliers for consideration for compliance to be aware of current SC/I information. AU has the role of policies/procedures, Gabby's group gathers/analyzed/communicated current information.
- ✓ Others: None

5. EFCOG Safety Working Group

- ✓ See slides for current working group assignments.

6. Supply Chain Project Updates

- ✓ **Task SC-12-01: Supply Chain POC List**
 - This task is complete; however ongoing (always improving). Keeping as reminder.
 - POC list cannot be maintained on the website (PII information)
 - **Please let Veronica know if you have any changes.**
- ✓ **Task SC-17-02: MASL Cost Avoidance – How do we get additional Cost Avoidances identified**
 - **Please enter cost avoidances into the MSL (formerly MASL)**
- ✓ **Task SC-17-03: DOE EM Single Approved Supplier List**
 - Discussed list of sites committing to using the MSL.
- ✓ **Task SC-18-01: S/CI Improvement**
 - Three tasks:
 1. DOE Order 232.2A: Keeping up on this until revised. Waiting on rev to 232.2A.
 2. Clearinghouse: Complete. **Reminder: Sign up for notifications**
 3. DOE Order 414.1D, Attachment 3: Needs the link revised. Currently waiting on 414.1E.
- ✓ **Task SC-20-02: MSL User Guide Issued and Published**
 - Available on the site. **Reminder: Can use a generic hourly rate**
 - Contact Kristen Bell if questions
- ✓ **Task SC-20-03: HEPA Filter Test Facility Rejection**
 - **Zero filters on hold or stored at FTF!!!!**
 - Next issue = FedEx billing the FTF contractor (need to investigate how to reimburse the contractor)
- ✓ **Task SC-20-04: Video Assessments/Audits**
 - Many sites confirmed they are updating their programs to allow virtual/remote audits.
 - Please share remote audit procedures and lessons learned.

- The MSL has been updated to include an option to identify audits as a remote audit.
 - **Reminder: Reports need to clearly identify a remote (or partially remote) audit was performed (and possibly what criteria was used to deem the supplier eligible for a remote audit).**
 - ✓ **SC-21-01: Expand Nuclear Security Enterprise (NSE supply) Base**
 - Sandia initiative to strengthen overall supply chain management. Kansas City and Sandia task force (Collaborative effort). Adding new suppliers to weapons complex and will verify suppliers identified in MSL.
 - ✓ **SC-21-02: MSL talks to the sites' ASL**
 - Discussion about removing task. Requested confirmation if any sites are interested in this.
 - ✓ **SC-21-03: DOE MOA to use the MSL – No update**
 - ✓ **SC-21-04: NIAC Checklist Revision**
 - SRS is still working this
 - INL investigating becoming a member
7. **Audit Scheduling**
- ✓ **The information on the slides is sensitive information and should be treated accordingly.**
 - ✓ Reviewed schedule through Sept 2021.
8. **Supply Chain Quality WebEx Calls**
- ✓ Call schedule identified
9. **Old Business**
- ✓ None
10. **New Business**
- ✓ **Reminder: HEPA Filter website ([https://powerpedia.energy.gov/wiki/High_Efficiency_Part particulate_Air_\(HEPA\)_Filters](https://powerpedia.energy.gov/wiki/High_Efficiency_Part particulate_Air_(HEPA)_Filters))**
 - ✓ **Reminder: EFCOG website (<http://efcog.org/>)**
 - ✓ **Reminder: Sites should validate supplier ISO certifications. Verify the certifying organization if an Accredited Organization for the applicable standard.**
11. **Recent Complex Organizational Moves**
- ✓ Reviewed slides
12. **Future EFCOG Meetings**
- ✓ Fall meeting date will be virtual (dates TBD)
13. **Fall 2021 EFCOG Meeting DRAFT Agenda (Virtual)**
- ✓ Agenda information will be on future slides
14. **Open Discussion**
- ✓ None

New Action Items	Person Responsible	Due Date/Outcome
✓ None		

Next Meeting:

Meetings are typically 11:00 AM EST on the 3rd Wednesday of each month via Webinar/call.