

EFCOG Supply Chain Quality Task Team Conference Call Minutes

December 15, 2021

****NOTE****

The information on the slides is sensitive information and should be treated accordingly.

Attendance: 59

Revised powerpoint was used during meeting

Red font = New items discussed in meeting. Green font = reminders

1. Supplier Database Access (Slides 4-11)

- Slides provide information for using the new Master Supplier List (MSL).
- Continue to fill out cost avoidances. This will help justify continued support for MSL
- Slides will be updated for 2022
- Recent changes made to MSL on Slide 10
- Report with D Hebert that will develop baseline on user activity to see if improving

2. Upcoming Conferences / Workshops (Slides 12-13)

- Reviewed upcoming conferences/workshops. Most workshops/conferences are virtual instead of in person.
- Tentative Spring ISM & QA meeting in April 25 – 28, 2022

3. Industry Supplier Issues / Feedback (Slides 14-18)

- Slides provide recent GIDEP SC/I notifications
 - Suspect Counterfeit Parts
 - Gabby still issuing fake newsletters

*Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.

*Remember NOT to tell suppliers they will not be audited for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)

*Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement)

4. Interface Representative(s) Update (Slide 19)

- Safety Working Group - Engineering Practices Subgroup (EPSG): None
- Supply Chain Management Center: None – First meeting was last week on Webex. Looking for new people to put on distribution
- Packaging Management Council: Will be updating Freight container guidance document after first of year
 - *Remember that they have people that can support audits
- EFCOG Software QA Task Team: None – Vicky and Pat Reporting – Working on 1) toolbox alternative (mid 2022) and 2) How to dedicate software using basic guidance. No replacement for Vicky yet. Webex meeting this afternoon and will be looking for nominations. May go silent for a minute until replacement. May go to quarterly meetings until then. Will start gathering information from other sites to see how their structures work.
- EFCOG Policy & Procedures Task Team: None – John Verderber Reporting - Restarted last month after multi-month absence. Looking at several topics to work on. John requests: For those sites that utilize a NQA-1 program and have a Conditional release process within their NCR process, please forward to me how you address and control the Conditional Release of items. Conditional Release is mentioned in Part II, Subpart 2.2. My e-mail is john_j_verderber@rl.gov.
- EFCOG Procurement Engineering Quality: None
- NNSA: None
- EM-3.113: None
- Office of Science: None
- AU: None – We will need a new name for Christian Palay
- PSL: None – Trish Cavanaugh - Reporting - Getting ready for audit week of January 24th. Colin Delker has replaced Otis Soloman who recently retired from the PSL.
- SC/I: None – Gabby Holcomb Reporting - Will be issuing a new newsletter in a couple days. Links to items in this presentation as well as additional information. Users will have to be registered in GIDEP to access links. She will review in next GIDEP meeting how to do this. Passwords are long and difficult and need to be maintained on a regular basis. There is training on the website, but how to use website there is not a lot of information on. gabrielle.holcomb@hq.doe.gov for those interested in the newsletter or attending any trainings, Suspect/Counterfeit Items Working Group meetings

- Others: None

5. EFCOG Safety Working Group (Slides 20-21)

- See slides for current working group assignments
- **Garrett Smith replaced Pat Worthington as DOE Liaison**

6. Supply Chain Project Updates (Slides 22-35)

- **Task SC-12-01:** Supply Chain POC List – Completed, Ongoing. POC list cannot be maintained on the website (PII information). Included only as a reminder in notes.
 - **List has been updates recently**

**Please let Veronica know if you have any changes*
- **Task SC-17-02:** MSL Cost Avoidance
 - **6 Month rolling average chart is now coming out monthly**

**Please enter cost avoidances into the MSL. Reminder: A generic hourly rate can be used*
- **Task SC-17-03:** DOE EM Single Approved Supplier List
- **Task SC-18-01 – S/CI Improvement**
Three Deliverables:
 1. DOE Order 232.2A: Keeping up on this until revised. Waiting on rev to 232.2A.
 2. Clearinghouse: Complete. **Reminder: Sign up for notifications*
 3. DOE Order 414.1D, Attachment 3: Needs the link revised. Currently waiting on 414.1E.
 - **Gabby's team is tracking projects at a higher level. This Task can be closed.**
- **Task SC-20-02 – MSL User Guide Issued and Published**
**Reminder: Available on the site. Contact Kristln Bell if questions*
 - **These are being maintained. This Task can be closed**
- **Task SC-20-04 – Video Assessments / eAudits / Remote Audits**
**Please share remote audit procedures and lessons learned.*
**The MSL has been updated to include an option to identify audits as a remote audit*
**Reminder: Reports need to clearly identify a remote (or partially remote) audit was performed (and what criteria was used to deem the supplier eligible for a remote audit).*
- **Task SC-21-01 – Expand NNSA, DOE EM, & DOE Office Of Science (OOS) Shared Supply Base**
 - **Meeting every Wednesday**
 - **Supply Chain Task Group now meeting**
- **Task Potential SC-21-02 – MSL talks to the sites' ASL**
 - **Will keep slide on. Previously discussed as being too hard**
 - **Slide will need to be updated**
- **Task Potential Task SC-21-03 – DOE MOA to use the MSL**
- **Task SC-21-03:** DOE MOA to use the MSL
- **Task SC-21-04:** NIAC Checklist Revision
 - **Comments were due Monday. Jim White can send to Katrina or send to Bill to send to get to Mike. NIAC meets twice a year but there are gaps they would like to close. Rev 6 will incorporate NQA-1 comments.**

7. Audit Opportunities Update (Slides 36-45)

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- Reviewed schedules through 2022
- **Bob Hendrickson - INL – Performed Skolnek in Chicago, Pactec in Clinton, LA. Did have a transportation SME with them.**
- **Anna Lewandowski – NNSA - Air Techniques has been delayed. Now is 1/10/2022**

8. Old/New Business (Slides 47-63)

- EFCOG Glove Box Acquisition Improvement Initiative
- Project Update (Common Suppliers)
 - **Encouraged to register and use this site**
- High Efficiency Particulate Air (HEPA) Filters Website
- Proposed additions to NAP-24B
 - **NAP 401.1A published in June**
- S/CI Line of Inquiry in Checklists
- Supplier ISO Certification Validation/Verifications
- Recent Complex Organizational Moves
- Future EFCOG ISM & QA Working Group Meetings
- Fall 2021 EFCOG Meeting @ Your Desk Agenda

9. Discussion and Close Out (Slides 64-68)

From Amy Lientz INL - There is a large RFI requesting Stakeholder Response. INL is working a response independent from what some of our stakeholders are providing. Are any of you aware if EFCOG, specifically Supply Chain, responding to this request. It is due Jan 15th.

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- The RFI listed below, *Energy Sector Supply Chain Review can be linked below.*
- <https://www.federalregister.gov/documents/2021/11/29/2021-25898/notice-of-request-for-information-rfi-on-energy-sector-supply-chain-review>.
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From John O'Connel, KCNSC SCMC - Group, thanks to those of you who were able to attend the 1st SCMC Supply Chain Forum last week. We'll be sharing the final presentations later this week.

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- We'd also like to hear if you found the meeting valuable and if you have any recommendations for who to invite next time.
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- Please complete this short survey: <https://www.research.net/r/SupplyChainForumFall2021>
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- It should take just about a minute. If possible, we'd like all responses by close of business Friday, Dec. 17.
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- We really appreciate your insights!

In the Chat box: Jason Mayse – *Can we create/set up a private chat/discussion group on the EFCOG website/MS Teams/Whatever medium where junior persons like me can ask the historians questions about NQA-1 implementation and other questions/concerns that need come up to get suggestions/clarifications.?*

Joe Fulghum suggested a Q&A folder?

Any other suggestions?

Next meeting is January 19, 2022 8:00 PST, 9:00 MST, 10:00 CST, or 11:00 EST.

Merry Christmas everyone and Happy New Year!!!!