# EFCOG Supply Chain Quality Task Team
# Conference Call Minutes
### August 17, 2022

**NOTE**
The information on the slides is sensitive information and should be treated accordingly.

## Attendance: **63**
*Red font = New or action items/Green font = reminders*

**1. Supplier Database Access (Slides 4-10)**
- Slides provide information for using the new Master Supplier List (MSL).
- If your supplier is not in MSL, please contact Kristin Bell for assistance to assure consistency with supplier information
- Continue to fill out cost avoidances. This will help justify continued support for MSL
- Please keep your supplier information in the MSL up-to-date.
  *For assistance, email mslsupport@sandia.gov
  *Will be adding a slide to show how it looks when you search for a supplier*

**2. Upcoming Conferences / Workshops (Slides 11-12)**
- Reviewed upcoming conferences/workshops. Most workshops/conferences are virtual instead of in person.
  *See slides for new events scheduled
  *Add the EFCOG Fall Meeting – Week of November 14<sup>th</sup> will need to be

**3. Industry Supplier Issues / Feedback (Slides 13-16)**
- Slides provide recent GIDEP SC/I notifications
  *Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.
  *Remember NOT to tell suppliers they will not be audited for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)
  *Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement)
  *Additional information added on Cicso routers – See slide 16)

**4. Interface Representative(s) Update (Slide 17)**
- Safety Working Group - Engineering Practices Subgroup (EPSG): None
- Supply Chain Management Center: None
- Packaging Management Council:   *Remember that they have people that can support audits
  Woody – Last month annual meeting was held. 2 days virtually about 84 people for each session. Presentations should be up on PMC page soon. Steven McGaughey has replaced Jennifer on the PMC.  Bill updated slide 17.
- EFCOG Software QA Task Team: None *If interested in joining, contact Carol or Teri
- EFCOG Policy & Procedures Task Team: None
- EFCOG Procurement Engineering Quality: None
- NNSA: None
- EM-3.113 EM QA: None
- Office of Science: None
- AU: None
- PSL: None
- SC/I: None
- Others: None

**5. EFCOG Safety Working Group (Slides 18-19)**
- EFCOG Safety Working Group Organizational Structure & SWG Tech Subgroup Chairs.
  Note: Continue to put in cost avoidances. There is a positive trend so far. It has been made easy if detailed information is not desired to be disclosed, you can add a lump sum on one side in the miscellaneous field (what it would have cost the team to go) and a lump sum on the other side in the miscellaneous field (what it costs you to do the 3<sup>rd</sup> party review)

**6. Supply Chain Project Updates (Slide 20-30)**
- Cost Avoidance Increases
- MSL Data
- *Task SC-17-03*: DOE EM Single Approved Supplier List
- *REMOVE* Task SC-20-04 – Video Assessments / eAudits / Remote Audits
  *Please share remote audit procedures and lessons learned.
  *The MSL has been updated to include an option to identify audits as a remote audit
  *Reports need to clearly identify a remote audit was performed (and what criteria was used to deem the supplier eligible for a remote audit).
  Sites are back to on-site or hybrid assessments. Task will be removed from next meeting slides.

- *Task SC-21-01* – Expand NNSA, DOE EM, & DOE Office Of Science (OOS) Shared Supply Base
  NSE shared team still meeting every other week – Focus is on MSL metrics and targeting ways to increase user engagement and increase number of records being entered. Current trend is positive on all aspects.
- *Task SC-21-04*: NIAC Checklist Revision
  Reports and checklists cannot be uploaded in MSL, but you can enter a record acknowledging that one was done
  *Bill will reach out to Katrina for an update* Update per Katrina, the revised checklist will be presented at the November meeting for a vote.
- *Task SC-22-01 SCQWG & FAQ Web Page Managed – Kristi will set up a meeting with Jason.*
- *Task SC-22-03 Supplier Performance Metrics*
  - Elena Galinski – Kristin will connect her and Steve Behrends with Lydia Torres (SNL) on Health Metrics data collection.
  - Bill will add the topic to EFCOG Fall meeting agenda

## 7. Audit Opportunities Update (Slide 31-35)

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- Reviewed schedules through 2022
  Any additional updates, please email Bill or Kristin to have added to the slides
  - Betty Chavez - LANL is auditing James Fisher Technologies in Loveland, CO next week. They are a manufacturer.
  - All sites, please start sending schedules every month to Kristin Bell (mslsupport@sandia.gov) and Bill Wingfield. Upcoming feature for MSL will be a merged audit schedule with same security as MSL site. This information will be needed on a regular basis (monthly would be great) in order to build that and test for deployment.

## 8. Old/New Business (Slides 37-52)

- Project Update (Common Suppliers) – None
- EFCOG SCQWG Web-Site Link – https://efcog.org/safety/quality-assurance-subgroup/supply-chain-quality-task-group/
- Proposed additions to NAP-24B (401.1A) – None
- S/CI Line of Inquiry in Checklists – None - *Reminder to add in questions during assessments*
  Gabby's address has been changed: gabrielle.holcomb@hq.doe.gov
  - Michael Houston - OE3 document is supposed to be coming out to sites soon. Gabby would have more information on this
- Supplier ISO Certification Validation/Verifications – *Reference pages only – Any updates send to Bill Wingfield or Kristin Bell*
  *Bill possibly moving off slide presentation*
  - NQA Global on here is not the same as NQA-1. This is a national quality assurance site.
- Recent Complex Organizational Moves – *Keeping slides just as reminders – Any updates send to Bill Wingfield or Kristin Bell*
  *Bill possibly moving off slide presentation*
- Future EFCOG ISM & QA Working Group Meetings – Fall 2022 will be week of 11/14, See slides)
  Meeting is week of Nov 14th. Update, Call in and meeting IDs have been added see slide 52.
- Fall EFCOG Meeting @ Your Desk Agenda – (same as above)

## 9. Discussion and Close Out (Slides 54-End)

- Joint Supplier Audit Pre-Planning
  Bill looking for ideas on how you share audit information with team members? Is there a particular software or application that communicates with the supplier and the site?
- EFCOG Meeting Improvements
- MSL Gestapo
  - Be sure you are filling out all fields when entering new assessments, check for existence before entering a new supplier, CAR closure included. Owners will be contacted for clarity if an entry is not clear
  - New MSL Update Coming: This is for the merged assessment schedule that is planned to be implemented into MSL. ALL SITES need to start sending their schedules monthly to KRISTIN BELL at mslsupport@sandia.gov. Already receiving Kansas City.
  Additional Topics/Information:
- Elana Galinksi – Asking about GIDEP FAR information. Who has it implemented?
  - Amber Romero – Implemented at Sandia, same in LLNL. Contact for Sandia - allewis@sandia.gov
  - Tammie Graham – Contact for LLNL - grahammcguir1@llnl.gov
  - Bill Wingfield – LANL may have it implemented but will have to confirm. May add to Fall meeting. Talk to Gabby if this should go on the agenda or not.
  - Michael Houston – ORNL has not implemented this
- Vince Grasso:
  - NQA-1 meeting will be in Las Vegas, NV. Pal Station week of 10/25/22.
  - Cross cutting meeting that will be working on operational topics. Need more people to help with this.
  - Anyone that knows Senior Management in Office of Science, we need that information to assist with sharing of information for EFCOG Fall meeting. Bill shared with Vince the MSL Point of Contact list that includes the EFCOG Executive Members for each site.
  - General ISM/QA (Monday) or Combined QA session (Tuesday) – Looking for new topics quality related to add to agenda
- Bill Wingfield:
  - Next R013 face to face meeting in September? – Will verify

- Possibly leveraging AS9100 suppliers to not have to do such a detailed assessment