EFCOG Supply Chain Quality Task Team
Conference Call Minutes
October 19, 2022

NOTE
The information on the slides is sensitive information and should be treated accordingly.

Attendance: **55**

Red font = New or action items/*Green font = reminders**

*** Amber Romero has accepted the Vice Chair position in place of Joe Fulghum. Thank you so much to Joe for your years of dedication and best of luck in your new position !!! Welcome Amber***

1. Supplier Database Access (Slides 4-10)
- Slides provide information for using the new Master Supplier List (MSL).
- If your supplier is not in MSL, please contact Kristin Bell for assistance to assure consistency with supplier information
- Continue to fill out cost avoidances. This will help justify continued support for MSL
- Please keep your supplier information in the MSL up-to-date.
  *For assistance, email mslsupport@sandia.gov

2. Upcoming Conferences / Workshops (Slides 11-12)
- Reviewed upcoming conferences/workshops. Most workshops/conferences are virtual instead of in person.
  *See slides for new events scheduled
  *Added ASME NQA-1 Meeting 10/24 – 27/22 (Open to all no fees) & the EFCOG Fall Meeting – Week of November 14th.

3. Industry Supplier Issues / Feedback (Slides 13-18)
- Slides provide recent GIDEP SC/I notifications
  *Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.
  *Remember NOT to tell suppliers they will not be audited for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)
  *Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement, but a good practice)

4. Interface Representative(s) Update (Slide 19)
- Safety Working Group - Engineering Practices Subgroup (EPSG): None
- Supply Chain Management Center: None
- Packaging Management Council: Stephen McGaughey - New person added to Executive Council. Documents have been submitted for review regarding containers. Several things in process *Remember that they have people that can support audits
- EFCOG Software QA Task Team: None *If interested in joining, contact Christy, Teri or Carol
- EFCOG Policy & Procedures Task Team: John Verderber - Finalizing topics for EFCOG conference. Lead auditor certification, Benchmarking for conditional release for NCRs.
- EFCOG Procurement Engineering Quality: None
- NNSA: Christian Palay - Nate Morley is now NA-ESH-22, Nuclear Operations Division, not Defense Programs (Slide was updated)
- EM-3.113 EM QA: None
- Office of Science: None
- AU: None
- PSL: None
- SC/I: Fake news will be released in a couple of days. Cisco router information will be released soon as well. Closing out items for Bradkin issue. Most things found were not affected by the issue. 1 GIDEP report has been issued. This will be in the fake news release. If you want to be added to distribution for this, email Gabby at: gabrielle.holcomb@hq.doe.gov
- Others: None

5. EFCOG Safety Working Group (Slides 20-21)
- EFCOG Safety Working Group Organizational Structure & SWG Tech Subgroup Chairs.
  Note: Continue to put in cost avoidances. There is a positive trend so far. It has been made easy if detailed information is not desired to be disclosed, you can add a lump sum on one side in the miscellaneous field (what it would have cost the team to go) and a lump sum on the other side in the miscellaneous field (what it costs you to do the 3rd party review)
- Note: Contractor Assurance System (CAS) which used to be under Integrated Safety Management (ISM) has been elevated to a higher level.

6. Supply Chain Project Updates (Slide 22-30)
- Cost Avoidance Increases

- MSL Data
- *Task SC-17-03*: DOE EM Single Approved Supplier List
- *Task SC-21-01* – Expand NNSA, DOE EM, & DOE Office Of Science (OOS) Shared Supply Base
  NSE shared team still meeting every other week – Focus is on MSL metrics and targeting ways to increase user engagement and increase number of records being entered. Current trend is positive on all aspects.
  This group is very interested in focusing on wider use of MSL. More concentrated on NSE Sites but obviously want all sites to participate. Joe Lucero – Is there an NDA in place to share this information? There is an agreement in place with all sites to do this. There is a Disclosure Agreement (DA) form that is sent to the NSE suppliers ahead of time for them to sign and agree to the sharing.
- *Task SC-21-04*: NIAC Checklist Revision
  NIAC Reports and checklists cannot be uploaded in MSL, but you can enter a record acknowledging that one was done
  There will a vote in November NIAC meeting. For DOE NIAC members please attend and introduce yourself to other DOE NIAC members.
  Sandra Schindler - Is there a cost to become a member?
  Arron Kramer – Cost is 800
  Mike Goyda – Any change to the lead auditor process? No change. DUF6 lead auditor score was not recorded on the cert. Now it is.
- *Task SC-22-01 SCQWG & FAQ Web Page Managed*
  Alonzo Simon (LANL) as been added as primary manager of this task with Jason Mayse and Kristin Haataja as co-managers. Task initiated by Jason to allow 'newbies' to ask questions and answers provided by SMEs. More to come on that later.
- *Task SC-22-03 Supplier Performance Metrics*
  Elena Galinski (ANL) has stepped in for Steve Behrends to lead this. Added Lydia Torres to the slide to assist or provide input/direction as she does metrics for Sandia and reports in production board meetings.

7. Audit Opportunities Update (Slide 31-34)

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- Reviewed schedules through 2022
  Any additional updates, please email Bill or Kristin to have added to the slides
  We would like to get away from having this information in the slide presentation and allow it to be managed within MSL. More information to come on that. Sites need to be sending their assessment schedules to mslsupport@sandia.gov on a regular basis.

8. Old/New Business (Slides 36-48)

- Project Update (Common Suppliers) – None
- EFCOG SCQWG Web-Site Link – https://efcog.org/safety/quality-assurance-subgroup/supply-chain-quality-task-group/
- Supply Chain POC List – Changes to Veronica Ballew (veronica.ballew@wipp.ws)
- Proposed additions to NAP-24B (401.1A) – None
- S/CI Line of Inquiry in Checklists – None - *Reminder to add in questions during assessments*
- Supplier ISO Certification Validation/Verifications – *Reference pages only – Any updates send to Bill Wingfield or Kristin Bell* ==*Bill possibly moving off slide presentation*==
- Recent Complex Organizational Moves – *Keeping slides just as reminders – Any updates send to Bill Wingfield or Kristin Bell* ==*Bill possibly moving off slide presentation*==
- Future EFCOG ISM & QA Working Group Meetings – Fall 2022 will be week of 11/14. Call in information included. People that registered will get a notification of the meeting, so you can put it on your schedule.
- Fall EFCOG Meeting @ Your Desk Agenda – (same as above)

9. Discussion and Close Out (Slides 49-End)

- Joint Supplier Audit Pre-Planning
  Bill looking for ideas on how you share audit information with team members? Is there a particular software or application that communicates with the supplier and the site? Possible new task
- EFCOG Meeting Improvements
- MSL Requests/Information
  - *Be sure you are filling out all fields when entering new assessments, check for existence before entering a new supplier, CAR closure included. Owners will be contacted for clarity if an entry is not clear*
  - *New MSL Update Coming: This is for the merged assessment schedule that is planned to be implemented into MSL. ALL SITES need to start sending their schedules monthly to Kristin Bell at mslsupport@sandia.gov. Already receiving Kansas City.* Once the tool is in place, EFCOG meeting slides will be removed from this meeting.
  - MSL Training will be on Wednesday (11/16) in the Fall Meeting
- MSL Police
  Common Errors included on slide – Please be mindful of what you are entering. Assure it is complete and usable to another user.
  Jim White – Why would someone put an open report with corrective actions in MSL?
  The information in MSL is to indicate to the rest of the 'world' that you have gone to or plan on going to that site. It is ok to put the report in MSL when complete as it will clearly state that there were corrective actions during the assessment as well as let another site read on what was found at the visit. A 3rd party review cannot be done on the report at this stage, but it can still provide information to other sites. When the SCARs are finally closed, ideally you should circle back around and upload that information. That will 1) make the information immediately usable for a 3d party review for other sites and 2) eliminate the site

wanting to use the information from having to locate a person to get the closure information causing delays in the completion of their review. This will be included as a discussion point in the MSL session of the Fall Conference.