

EFCOG Supply Chain Quality Task Team Conference Call Minutes

February 16, 2022

****NOTE****

The information on the slides is sensitive information and should be treated accordingly.

Attendance: **56**

Red font = New or action items/Green font = reminders

1. Supplier Database Access (Slides 4-10)

- Slides provide information for using the new Master Supplier List (MSL).
- Continue to fill out cost avoidances. This will help justify continued support for MSL
- *Slides have been updated since last meeting*
*For assistance, email msslupport@sandia.gov

2. Upcoming Conferences / Workshops (Slides 11-13)

- Reviewed upcoming conferences/workshops. Most workshops/conferences are virtual instead of in person.
*See slides for new events scheduled

3. Industry Supplier Issues / Feedback (Slides 14-19)

- Slides provide recent GIDEP SC/I notifications
- *February addition of fake new will be sent out by Gabby before too long. There will be some additional warnings in that edition.*
*Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.
*Remember NOT to tell suppliers they will not be audited for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)
*Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement)

4. Interface Representative(s) Update (Slide 20)

- Safety Working Group - Engineering Practices Subgroup (EPSG): None
- Supply Chain Management Center: None
- Packaging Management Council: *Woody - Webinar coming up next week. Working with HQ for guidance on on-site transportation issues.*
*Remember that they have people that can support audits
- EFCOG Software QA Task Team: *Vicki - Considering adding a 4th position that will help offload leadership team tasks.*
- EFCOG Policy & Procedures Task Team: None
- EFCOG Procurement Engineering Quality: *John Hendrix – Pre-meetings have happened. White papers will be discussed this afternoon to see what will occur at spring meeting.*
- NNSA: None
- EM-3.113: None
- Office of Science: None
- AU: *Christian Palay – no longer AU employee. Transferred to EA (?). Have no replacement as of yet. Possibly someone in EFCOG can reach out to see if they can get that information. Will inform if he is told. Name can be removed from slide. Replace Christian's name with Garrett Smith until otherwise.*
- PSL: None
- SC/I: *Gabby could not be on the call but provided this info to Bill: Will be sending out the February edition of the Fake's news this week, includes updates with a recent ORPS report from INL (ref NE-ID-BEA-ATR-2022-003 and an Operating Experience Document from LLNL on S/CI Resistors. Gabby will also be issuing some Operating Experience documents sometime this month for S/CI from HQ.*
- Others: None

5. EFCOG Safety Working Group (Slides 21-22)

- See slides for current working group assignments
 - *Bill to replace Christian Palay with Garrett Smith until notified different*

6. Supply Chain Project Updates (Slides 23-34)

- *Task SC-12-01: Supply Chain POC List – Completed, Ongoing. POC list cannot be maintained on the website (PII information). Included only as a reminder in notes.*
*Please let Veronica know if you have any changes
- *Task SC-17-02: MASL Cost Avoidances*
 - *Up 28% from January 2022*
*Please enter cost avoidances into the MSL. A generic hourly rate can be used
- *Task SC-17-03: DOE EM Single Approved Supplier List*

- *Task SC-20-04 – Video Assessments / eAudits / Remote Audits*
***Please share remote audit procedures and lessons learned.**
***The MSL has been updated to include an option to identify audits as a remote audit**
***Reminder: Reports need to clearly identify a remote (or partially remote) audit was performed (and what criteria was used to deem the supplier eligible for a remote audit).**
- *Task SC-21-01 – Expand NNSA, DOE EM, & DOE Office Of Science (OOS) Shared Supply Base*
 - *NSE Shared Assessment Working Group – Working to get sites to use MSL. Currently identifying those who should be updating database and will talk to them to see if additional motivation can be implemented to use it more.*
- *Task Potential SC-21-02 – MSL talks to the sites' ASL*
 - *Will keep slide on. Previously discussed as being too hard*
 - *Slide will need to be updated*
- *Task SC-21-03: DOE MOA to use the MSL*
 - *R013 will issue requirements that will be flowed to sub-tier suppliers. This will suggest sharing audit information among NSE sites. Dave Destromp-LANL - Any input on when it will be released? Not yet.*
 - *Kevin Collins from UCOR – They have used it multiple times since attending this call. He thinks it's a great thing and has allowed them to maintain some suppliers by doing 3rd party reviews.*
 - *SRS puts all audits in MSL and a person to upload on regular basis. NNSA is their approved supplier list and they are using quite frequently as well.*
 - *The more sites that put their audits and checklists in the better the benefit for all other sites. Even if you don't want to use the audit for 3rd party, at least it will give you information on the supplier going into an on-site audit.*
 - *Lots of work has been done by the team to convert this system, do upgrades and maintain.*
- *Task SC-21-04: NIAC Checklist Revision*
 - *Jim White – Revised NIAC Checklist has been sent to Katrina. NIAC is currently reviewing proposed changes*

7. Audit Opportunities Update (Slide 34-41)

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- Reviewed schedules through 2022
 - *Suppliers are encouraged to speak up and let sites know when another site has been there recently to audit. This will possibly save duplications*
 - *Bob Hendrickson – Send their DOECAP report and checklist to SMEs to review, a form is completed as acknowledgment and it is attached to report. May need to add another task to slides – Bill to talk to Kristin about addition. Steve Clark will make presentation at Spring meeting – Discussing DOECAP lead auditing and other topics. Steve's presentation will be Monday 4/25 or Tuesday, the 26th.*

8. Old/New Business (Slides 44-60)

- EFCOG Glove Box Acquisition Improvement Initiative - *Information is not current on this slide. Needs to be updated. All Glove Box suppliers are in MSL*
- Project Update (Common Suppliers) – None
- Q&A Forum – may need a task slide for this – *Teams, LinkedIn, or some kind of mechanism for questions to be asked and answered. Jason Mayse Idea. Anyone willing to chair this, please volunteer*
- EFCOG Site Link – *Need a task slide with topic to maintain the website. Anyone with computer skills encouraged to volunteer to keep the site up to date. Kristin Bell to get more details from Bill on amount of time involved to include on the task slide.*
- Proposed additions to NAP-24B – *R013 will have 2 attachments*
- S/CI Line of Inquiry in Checklists – None
- Supplier ISO Certification Validation/Verifications – *Reference pages only – Any updates send to Bill Wingfield or Kristin Bell*
- Recent Complex Organizational Moves – *Keeping slides just as reminders – Any updates send to Bill Wingfield or Kristin Bell*
- Future EFCOG ISM & QA Working Group Meetings
 - *EFCOG ISM & QA Spring 2022 meeting will be held remotely 4/25-28/2022*
- Fall 2021 EFCOG Meeting @ Your Desk Agenda

9. Discussion and Close Out (Slides 62)

- **Additional Conversations/Information:**
 Stefan Komarek - Shared Supplier Assessment Team will be scheduling interviews with MSL users. Users that add and also extract information to get user experience perspective to possibly make MSL work better for them. Anyone willing to participate, they can forward names to Kristin Bell (kbell@sandia.gov). Bill Wingfield and Kristin Bell developed questions to ask as baseline. All input and feedback is welcome !
- *Bob Hendrickson – Before doing a supplier evaluation, MSL is reviewed to see if there are reports in MSL. For the most part, they have been expired so not beneficial. They have added a few reports.*
- *Even if an audit is expired, it possibly just has not been updated with the most current. Feel free to reach out to the lead or a contact at the site and see if it has been done more currently. Once we get the site completely up to date and maintained, this will be a great resource.*
- *Slide 65 is a duplicate of 42 – Can be deleted*

- *Seneca Johnson has been promoted to SRS Dept Div Leader of Capital Projects under Roland Creitein and March 1st she will be replaced with Thomas (goes by Brent) Shealy)*