

# EFCOG Supply Chain Quality Task Team Conference Call Minutes

June 15, 2022

**\*\*NOTE\*\***

The information on the slides is sensitive information and should be treated accordingly.

Attendance: **48**

\*Red font = New or action items/Green font = reminders\*

## 1. Supplier Database Access (Slides 4-10)

- Slides provide information for using the new Master Supplier List (MSL).
- If your supplier is not in MSL, please contact Kristin Bell for assistance to assure consistency with supplier information
- Continue to fill out cost avoidances. This will help justify continued support for MSL  
\*For assistance, email [mslsupport@sandia.gov](mailto:mslsupport@sandia.gov)

## 2. Upcoming Conferences / Workshops (Slides 11)

- Reviewed upcoming conferences/workshops. Most workshops/conferences are virtual instead of in person.  
\*See slides for new events scheduled

## 3. Industry Supplier Issues / Feedback (Slides 12-14)

- Slides provide recent GIDEP SC/I notifications  
\*Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.  
\*Remember NOT to tell suppliers they will not be audited for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)  
\*Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement)  
Information on the Bradken issue - Gabby has no new updates

## 4. Interface Representative(s) Update (Slide 15)

- Safety Working Group - Engineering Practices Subgroup (EPSG): None
- Supply Chain Management Center: None
- Packaging Management Council: Woody – Announcement for PMC Annual meeting on June 6<sup>th</sup> (1200 EDT), July 20<sup>th</sup> (1200 EDT) second half. Typically done in spring but due to outside issues, scheduling it is later this year. It will be combined meeting. Gabby will present and others as well. He will get info on it and how to connect out to Bill  
\*Remember that they have people that can support audits
- EFCOG Software QA Task Team: None  
\*If interested in joining, contact Carol or Teri
- EFCOG Policy & Procedures Task Team: None
- EFCOG Procurement Engineering Quality: None
- NNSA: None Nate Morley nothing
- EM-3.113 EM QA: None
- Office of Science: None
- AU: None
- PSL: None
- SC/I: None Issued training in learning Nucleus. Email to Gabby for access to this. Link is in chat. Specific set of instructions to get access. Fake news will be issued soon. Fastener Headmark list is out on Energy.gov. Any questions can be directed to her. Alonzo – is this for contractors only? Federal and contractors all. As long as doing DOE work, Subcontractors get temporary access and will get certificate for completion. Nate Morley – Has seen SCI Headmark doc. Is there a badgecard to download to take in field? She can make one. [gabrielle.holcomb@hq.doe.gov](mailto:gabrielle.holcomb@hq.doe.gov)  
Link to application: <https://learningnucleus.energy.gov/course/view.php?id=86176#section-1>  
Instructions from Gabby to obtain access are in email as attachment
- Others: None

## 5. EFCOG Safety Working Group (Slides 16-17)

- See slides for current EFCOG Safety Working Group Organizational Structure & SWG Tech Subgroup Chairs.

## 6. Supply Chain Project Updates (Slide 18-28)

- Task SC-12-01: Supply Chain POC List  
Since this task has been complete for a long while, will suggest task be closed and info moved to a later slide for info purposes.
- Cost Avoidance Reporting – Kristin Bell tracking cost avoidances, user activities, metrics for MSL  
Note: Continue to put in cost avoidances. There is a positive trend so far. It has been made easy if detailed information is not desired to be disclosed, you can add a lump sum on the left side in the miscellaneous field (what it would have cost the team to go) and a lump sum on the right side in the miscellaneous field (what it costs you to do the 3<sup>rd</sup> party review)  
Updated MSL metrics added post meeting for distribution

- *Task SC-17-03: DOE EM Single Approved Supplier List*  
**No new updates on this**
- *Task SC-20-04 – Video Assessments / eAudits / Remote Audits*  
23- MSL has been updated to accommodate remote audits. Action was to identify sites that used remote audits. Mainly done during covid. Sites did remote audits during covid. Sandia, Kansas City, who else?  
**Andrew Burningham – Future remote audit in the works in Matamoros, Mexico. They are not able to travel to it currently. Covid is not the main driver, but rather security/safety concerns listed on the U.S. State Department web site recommending against travel to that area**  
\*Please share remote audit procedures and lessons learned.  
\*The MSL has been updated to include an option to identify audits as a remote audit  
\*Reports need to clearly identify a remote audit was performed (and what criteria was used to deem the supplier eligible for a remote audit).
- *Task SC-21-01 – Expand NNSA, DOE EM, & DOE Office Of Science (OOS) Shared Supply Base*  
NSE shared team still meeting every other week – Focus is on MSL metrics and targeting ways to increase user engagement and increase number of records being entered. Current trend is positive on all aspects.
- *Potential Task SC-21-03: DOE MOA to use the MSL - Already have a MOA This Task is CLOSED.*
- *Task SC-21-04: NIAC Checklist Revision*  
**Reminder - NIAC in MSL. Any updates? None since January**  
- NIAC Reports and checklists cannot be uploaded in MSL, but you can enter a record acknowledging that one was done
- *Task SC-22-01 SCQWG & FAQ Web Page Managed*  
**Meeting was held on 5/18 with myself, Jason Mayse, Kristi Haataja, Bill Wingfield, Michael Houston, & Brent Shealy. Action items are in process. After follow up meeting, slides will be updated to reflect the direction.**
- *Task SC-22-03 Supplier Performance Metrics*  
**New task – Sandia was to share their information and how they track. PTX and Y12 have it hooked into their procurement process when they receive material from a supplier to capture stats. LANL does not have a good mechanism yet, but they will. Opened to other sites to give input. If you are interested in helping Steve, please let him know. Any updates? – Kristin to connect Steve with Lydia Torres and Alonzo Simon to share how she captures this information for Sandia.**

## 7. Audit Opportunities Update (Slide 30-33)

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- Reviewed schedules through 2022  
**Any additional updates, please email Bill or Kristin to have added to the slides**

## 8. Old/New Business (Slides 34-50)

- Project Update (Common Suppliers) – None
- EFCOG SCQWG Web-Site Link – **Jason Mayse and Kristi Haataja on team to work on updating**
- Proposed additions to NAP-24B (401.1A) – None  
**Kickoff 6/30 at KC for R013, NNSA Metrology Program, R028, is in RecCom**
- S/CI Line of Inquiry in Checklists – None - **Reminder to add in questions during assessments**
- Supplier ISO Certification Validation/Verifications – **Reference pages only – Any updates send to Bill Wingfield or Kristin Bell**
- Recent Complex Organizational Moves – **Keeping slides just as reminders – Any updates send to Bill Wingfield or Kristin Bell**
- Future EFCOG ISM & QA Working Group Meetings – **Fall meeting date is TBD. Will hopefully have the date information available for next meeting.**
- Fall EFCOG Meeting @ Your Desk Agenda – **(same as above)**

## 9. Discussion and Close Out (Slides 58-End)

- Joint Supplier Audit Pre-Planning  
Bill looking for ideas on how you share audit information with team members? Is there a particular software or application that communicates with the supplier and the site?  
**Question: can we put other things outside the audit report and checklists into MSL?**  
Kristin - With the layered security in place inside MSL, anything can be placed there to share. There is (and should be) as discussion upfront with the supplier explaining that their information could potentially and/or will be shared between the sites and they sign off on that. If they specifically request that certain things not be shared, then we have to comply with that accordingly.  
**Comment (Did not capture the name) – On sharing between sites, be sure we are in compliance with sharing practices and restrictions and we are not sharing proprietary information.**
- EFCOG Meeting Improvements
- Additional Information:  
**INL – Bob Hendrickson - Supplier evaluations is being moved to new office of corporate assurance. Not sure overall what that means or who the new manager will be, though. Brian is staying in quality assurance. Bob will inform and updates when it happens**