

# EFCOG Supply Chain Quality Task Team Conference Call Minutes



**November 15, 2023**

**\*\*NOTE\*\*** - The information on the slides is sensitive information and should be treated accordingly.

Attendance: **43**

\*Red font = New or action items/Green font = reminders\*

## 1. Supplier Database Access (Slides 4-8)

- Slides provide information for using the new Master Supplier List (MSL).
- If your supplier is not in MSL, please contact Kristin Bell for assistance to assure consistency with supplier information
- Continue to fill out cost avoidances. This will help justify continued support for MSL
- Please keep your supplier information in the MSL up-to-date
- Be sure you are filling out all fields when entering new assessments, check for existence before entering a new supplier, CAR closure included. Owners will be contacted for clarity if an entry is not clear
- Common Errors included on slide – Please be mindful of what you are entering. Assure it is complete and usable to another user.

\*For assistance, email [msslupport@sandia.gov](mailto:msslupport@sandia.gov)

Question to the group – Kristin Bell – We currently have 90-, 60- and 30-day notifications for assessments that are coming up on their expiration. Would a 6-month expiration notification be beneficial or no? I know many sites manage their own assessing cycle times and it may not be necessary. Please provide feedback. Per Verne Howard and Ron Natali comments, this would be helpful as a heads up and to jog memories that this needs to be completed. It would also allow time for schedulers to work with supplier, get them prepared, etc.. Per these comments, MSL will go ahead and add the 6-month (180 day) notice.

## 2. Upcoming Conferences / Workshops (Slide 9-10)

- Reviewed upcoming conferences/workshops. Most workshops/conferences are virtual instead of in person.

\*See slides for new events scheduled

## 3. Industry Supplier Issues / Feedback (Slides 11-13)

- Slides provide recent GIDEP SC/I Notifications
- \*Remember to share information and avoid supplier relationship strains associated with multiple/duplicated audits.
- \*Remember NOT to tell suppliers they will not be audited for 3 years if in MSL (other sites could require different standards, or the audit material may not be acceptable for some sites)
- \*Remember to include SMEs (DOT packaging, welding) on supplier audits (not a requirement, but a good practice)

## 4. Interface Representative(s) Update (Slide 14)

- Safety Working Group - Engineering Practices Subgroup (EPSG): None
- Supply Chain Management Center: None
- Packaging Management Council: \*Remember that they have people that can support audits\*
- Woody – Working on a lot of guidance documents to put in place regarding bolts and freight containers. Starting to plan for CTMA, PMC and TMC Annual meeting 10-12, in Savanna, GA.
- EFCOG Software QA Task Team: \*If interested in joining, contact Christy, or Teri or\* None
- EFCOG Policy & Procedures Task Team: None
- EFCOG Procurement Engineering Quality: None
- NNSA: Nate Morley and Greg Blake - DOE 414.1E revisions still in works but with holidays it may not be done in January.
- EM-3.113 EM QA: None
- Office of Science: None
- EHSS: None
- PSL: None
- SC/I: Gabby Holcomb – [gabrielle.holcomb@hq.doe.gov](mailto:gabrielle.holcomb@hq.doe.gov)
- Others: None

## 5. EFCOG Safety Working Group (Slides 15-17)

- EFCOG Safety Working Group Organizational Structure & SWG Tech Subgroup Chairs.

Note: Continue to put in cost avoidances. There is a positive trend so far. It has been made easy if detailed information is not desired to be disclosed, you can add a lump sum on one side in the miscellaneous field (what it would have cost the team to go) and a lump sum on the other side in the miscellaneous field (what it costs you to do the 3<sup>rd</sup> party review)

Note: Contractor Assurance System (CAS) which used to be under Integrated Safety Management (ISM) has been elevated to the same level as ISM.

## 6. Supply Chain Project Updates (Slides 18-29)

- Cost Avoidance Tracking
- MSL Data Metrics
- MSL User Engagement
- MSL Police

Suggestion from Ron Natali to change title from MSL Police to MSL Compliance Team because this is the team to maintain the correct information within the system. It will also remove any negative thoughts about the name. Bill changed on slides during meeting.

- Task SC-17-03 - DOE EM Single Approved Supplier List
- Task SC-21-01 – Expand NNSA, DOE EM, & DOE Office Of Science (OOS) Shared Supply Base – Jim White retiring. Replacement names provided to Bill to update slides.
- Task SC-22-01 – SCQWG & FAQ Web Page Management – Updates provided from Kristi. Bill updated slides to reflect. Changes coming for all groups. Please feel free to provide feedback or suggestions
- Task SC-22-03 – Supplier Performance Metrics
- Task SC-23-01 – MSL Broadcasting
- Task SC-23-02 – MSL Expanded Data – Training to pull risk assessments will be provided in Spring from Amber. More to come on that.
- Task SC-23-03 – Inspection Techniques
- Task SC-23-04 – Multi-Site Assessment Schedule – Kristin Bell - Still on the table. Other priorities have come up ahead of this, but hopefully will have something to show in Spring.

## 7. Audit Opportunities Update (Slide 30-32)

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- Reviewed schedules through 2024

*\*Any additional updates, please email Bill or Kristin to have added to the slides\**

*\*We would like to get away from having this information in the slide presentation and allow it to be managed within MSL. More information to come on that\**

## 8. Old/New Business (Slides 33-49)

- Project Update (Common Suppliers)  
Presentations from Fall meeting will be posted on <https://orgex.energy.gov/>
- EFCOG SCQWG
- Supply Chain POC List – Changes to Veronica Ballew (veronica.ballew@wipp.ws)
- Proposed additions to NAP-24B (401.1A)
- S/CI Line of Inquiry in Checklists –*Reminder to add in questions during assessments*
- Supplier ISO Certification Validation/Verifications – *Reference pages only – Any updates send to Bill Wingfield or Kristin Bell*
- Recent Complex Organizational Moves – *Keeping slides just as reminders – Any updates send to Bill Wingfield or Kristin Bell*
- Future EFCOG ISM & QA Working Group Meetings
- Fall EFCOG Meeting @ Your Desk Agenda

Please let Bill know if you site can host WebEx. Some sites reported in meeting, Bill updated slides to reflect accordingly.

## 9. Discussion and Close Out (Slides 50)

- Joint Supplier Audit Pre-Planning
- EFCOG Meeting Improvements
- MSL Requests/Information

## 10. MSL and Supply Menu Collaboration (Slides 51-54)

- Please see slides at end of EFCOG presentation for more information. More info to come.