



## HOTELS

500 N Janes Ave Bolingbrook, IL 60440

DATE: August 31, 2022  
GROUP NAME: EFCOG Argonne  
CONTACT: Janice Hansen  
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PHONE: 630.252.3355

We are pleased to host the **EFCOG Argonne** this contract sets forth the terms for your upcoming event.

### GUEST ROOM BLOCK

Once this contract is accepted, we will remove it from our inventory and consider holding room nights for your use in accordance with the following arrival and departure pattern:

		Monday 10/24/22		Tuesday 10/25/22	
	Occupancy	Rooms	Rate	Rooms	Rate
STANDARD KING	2	15	\$105.00	15	\$105.00
DOUBLE QUEEN	4	10	\$105.00	10	\$105.00

		Wednesday 10/26/22			
	Occupancy	Rooms	Rate	Rooms	Rate
STANDARD KING	2	15	\$105.00		
DOUBLE QUEEN	4	10	\$105.00		

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**GUEST ROOM RATES**

Room rates quoted above are non-commissionable, net rates, subject to applicable tax, which is currently 17%.

**ADDITIONAL ROOMS**

If rooms need to be added to the block, we cannot guarantee that the contracted group rate will be available. Please contact your sales representative for pricing.

**ROOM RESERVATION PROCEDURES**

From the moment this contract is accepted, we will be holding your contracted guest room block for the use of your attendees. A rooming list will be provided prior to the cut-off date.

To assign individuals to specific rooms, reservations will be required. We understand that your guests will be phoning in their reservation requests for the following number: 630.410.6367. It is important that each of your guests contact the hotel prior to **October 14<sup>th</sup> 2022 (cutoff date)** identify themselves as part of your group and provide us with guest name and check-in and check-out dates. After the cutoff date, all remaining rooms will be released back into general inventory and will no longer be available at the group rate. Any requests for special room arrangements must be made at the time of this call. The Hotel does not confirm reservations in writing and room types cannot be guaranteed.

**CHECKIN/ CHECKOUT**

Guest check-in is 4:00 pm on arrival day. During peak periods of high occupancy, rooms may not be available within these parameters. Rooms will be made available for check-in as soon as possible. Check-out time on departure day is 11:00am.

**GUEST ROOM CHARGES**

It is our understanding that your guests will pay for their own account upon departure. When reservations are made, we will require a credit card to guarantee or a deposit equal to the room rate and tax for the first night for each reservation. Individual cancellations may be made without penalty if the Hotel receives notice of an individual's cancellation 48 hours prior to arrival. Upon check-in, each guest will be required to present a valid credit card, on which an amount the anticipated use of the hotel's ancillary services.

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