

**EFCOG TRAINING WORKING GROUP WORKING PLAN FY20**

Task	Deliverable/Key Milestone(s)	DOE Liaison	Sunset Target
<b>Course Efficiency Subgroup</b>			
Provide training subject matter expertise and endorsement in development of standardized DOE course materials	<ol style="list-style-type: none"> <li>1. Identify 2-3 courses for development</li> <li>2. Work with sites, other EFCOG groups and NTC to develop courses and provide for use</li> </ol>	Gabriel Pugh	6 months for each course
Complete and maintain Reciprocity Certification	Work with sites to complete 3 new Reciprocity course certifications through the National Training Center	Gabriel Pugh	9-30-2022
Develop shared course delivery capability	Develop and provide process and capability to share instructor and/or space resources across multiple DOE sites	Evan Dunne	9-30-2022
<b>Training Collaboration Subgroup</b>			
Disseminate & discuss best practices	<ol style="list-style-type: none"> <li>1. Conduct periodic best practice events for sharing training information across the EFCOG TWG members</li> <li>2. Provide approach to communicate and market the TWG activities and successes across the sites</li> </ol>	Evan Dunne	9-30-2022
Conduct Virtual Training Working Group annual workshop	Provide annual high value forum for community of practice to share best practices, work tasks, and develop training capabilities.	Gabriel Pugh	Annual
<b>Process Efficiency Subgroup – ON HOLD PENDING DOE ENGAGEMENT</b>			
Collaborate with DOE on implementation of DOE Order 426.2A revision	Consolidated implementation feedback and recommendations from contractors across the DOE Complex	Brendan Burns	
Collaborate with DOE on the revision of training standards and guides	<ol style="list-style-type: none"> <li>1. DOE STD-1070-94, “Guidelines for Evaluation of Nuclear Facility Training Programs”</li> <li>2. DOE Handbook 1078-94, “A Systematic Approach to Training”</li> <li>3. DOE Handbook 1074-95, “Alternative Systematic Approaches to Training.”</li> </ol>	Brendan Burns	