

**EFCOG TRAINING WORKING GROUP WORKING PLAN FY23**

Task	Deliverable/Key Milestone(s)	DOE Liaison	Sunset Target
<b>Course Efficiency Subgroup</b>			
<p>Raise awareness of inefficiencies throughout the complex due to lack of training material and record sharing. Accomplish by using small milestones with a multi-disciplinary approach to gain the visibility necessary to get actionable change complex-wide.</p>	<ul style="list-style-type: none"> <li>• Develop a checkout/termination sheet to provide to contractor HRs that contain basic information needed for success in limiting redundancy training for those who may move to other contractors or sites. Communications will assist HRs and gain information on contractor training needs</li> <li>• Support and leverage the JLON project to increase reciprocity supporting multi-site on-boarding training.</li> <li>• Draft strawman of best practices to work with contracts, legal, security, and HR to gain support of training record/material sharing and ultimately full reciprocity.</li> <li>• Support NTC and EHSS development of ESH-405, Fundamental Radiation Worker</li> </ul>	Gabriel Pugh	
<p>Maintain Reciprocity Certification</p>	<ul style="list-style-type: none"> <li>• Provide learning opportunities regarding DOE Reciprocity program during Annual Meeting.</li> <li>• Reinforce learning opportunities of Reciprocity Program.</li> <li>• Encourage and potentially incentivize EFCOG contractor participation in the NTC Reciprocity Program.</li> </ul>	Gabriel Pugh	
<p>Leverage National Training Center’s offerings</p>	<ul style="list-style-type: none"> <li>• Update instructional staff courses offered through NTC (i.e., analysis, curriculum design, and basic instructor training)</li> <li>• Facilitate communication of NTC, NIEHS, and labor course offerings that will provide no/low-cost value at multiple sites</li> <li>• Host coordination session for multiple cross-site coordination initiatives to identify commonalities and reduce duplication (i.e., SAFER, JLON, other working groups)</li> </ul>	Gabriel Pugh	
<b>Training Collaboration Subgroup</b>			
<p>Disseminate &amp; discuss best practices</p>	<ol style="list-style-type: none"> <li>1. Conduct periodic best practice events for sharing training information across the EFCOG TWG members</li> </ol>	Gabriel Pugh	

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	2. Provide approach to communicate and market the TWG activities and successes across the sites		
Conduct Training Working Group Annual Meeting	Provide annual high value forum for community of practice to meet and share best practices, work tasks, and develop training capabilities.	Gabriel Pugh	Annual
Create collaboration platform	Identify and implement administrative solution to better collaborate, including sharing course materials, exchanging contact information, calendar, announcements, etc.	Gabriel Pugh	9-30-23
<b>Task Teams</b>			
<i>Training Regulation Development Task Team</i> Collaborate with DOE on revision and implementation of DOE training Order and standards	Assist in implementation with contractors across the DOE Complex when DOE O 426.2A and DOE STD-1070-94, "Guidelines for Evaluation of Nuclear Facility Training Programs" are release	Brendan Burns	TBD
<i>New Task Teams</i>  Launch Task Teams on: <ul style="list-style-type: none"> <li>a. Learning Technology at DOE facilities</li> <li>b. Workforce Development</li> <li>c. Diversity, Equity, Inclusion, and Accessibility in Learning experiences for the workplace</li> </ul>	<ol style="list-style-type: none"> <li>1. Task Teams charters</li> <li>2. Develop best practices in each subject area</li> </ol>		