

Training Working Group Annual Meeting Day 3 Opening

Thursday, 17 March 2022



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in Uncertain Times

In chat...

What new did you learn from the first two days?



DAY 3		
Day 3 Preview		
Subgroup Report Outs		
Making Connections by Insights		
Administration & Compliance Panel		
Track Sessions		
Track 1 session by Anthony Zappia	Track 2 session by Richard Arnold	Track 3 session by Steve Guerro
Closing Keynote Michael Lempke		
Closing Message		

Key Meeting Resources

Use your Thursday Daily Schedule



Blocks off times for each session and breaks (ET)

Identifies each session (title and speaker)

Includes WebEx link and backup dialup details for each session

Includes Evaluation link for each session

Thursday, March 17, 2022

Start Time ET	End Time ET	Session title and speaker	Link	WebEx Meeting Information	Eval
11:00 am	11:10 pm	Day 3 Welcome Shayne Eyre (INL)	NTC WebEx	Meeting: 2762 338 6068 Password: EFCOG-2022@main Phone: +1-415-527-5035 Access code: 2762 338 6068	
11:10 am	12:15 pm	Subgroup report outs (Rachel Kumar (SRS) and David Yakonich (NNSS))	NTC WebEx	Meeting: 2762 338 6068 Password: EFCOG-2022@main Phone: +1-415-527-5035 Access code: 2762 338 6068	Forms Link
12:15 pm	12:30 pm	Break			
12:30 pm	1:15 pm	Making Connections Sessions by Insights	NTC WebEx	Meeting: 2762 338 6068 Password: EFCOG-2022@main Phone: +1-415-527-5035 Access code: 2762 338 6068	
1:15 pm	1:30 pm	Break			
1:30 pm	2:45 pm	Panel Discussion on Admin & Compliance Topics	NTC WebEx	Meeting: 2762 338 6068 Password: EFCOG-2022@main Phone: +1-415-527-5035 Access code: 2762 338 6068	Forms Link
2:45 pm	3:00 pm	Break			
3:00 pm	3:45 pm	Track 1 Session "The Road to Accreditation" (Anthony Zappia (NTC))	NTC WebEx	Meeting: 2762 338 6068 Password: EFCOG-2022@main Phone: +1-415-527-5035 Access code: 2762 338 6068	Forms Link
3:00 pm	3:45 pm	Track 2 Session "Conducting Virtual Training" (Richard Arnold)	NNSS WebEx	Meeting: 2761 394 8096 Password: EFCOG-2022@one Phone: +1-415-527-5035 Access code: 2761 394 8096	Forms Link
3:00 pm	3:45 pm	Track 3 Session "Functioning of the S&S training working group works & positive perspectives of recent efforts" (Steve Guerro (NTC))	LANL WebEx	Meeting: 2474 071 8831 Password: EFCOG-2022@two Phone: +1-415-655-0002 Access code: 2474 071 8831	Forms Link
3:45 pm	4:00 pm	Break			
4:00 pm	4:45 pm	Closing Keynote (Michael Lempke (EFCOG Chair))	NTC WebEx	Meeting: 2762 338 6068 Password: EFCOG-2022@main Phone: +1-415-527-5035 Access code: 2762 338 6068	Forms Link
4:45 pm	5:00 pm	Annual Meeting Closing (Shayne Eyre and David Yakonich)	NTC WebEx	Meeting: 2762 338 6068 Password: EFCOG-2022@main Phone: +1-415-527-5035 Access code: 2762 338 6068	Forms Link



**Training Working Group
Annual Meeting
March 15-17, 2022**



Preview of Day 3



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Subgroup Report Outs		
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Day 3 Preview

Course Efficiency and Training Collaboration Subgroup Report Outs

Making Connections by Insights

Administration & Compliance Panel






"The Road to Accreditation" (Anthony Zappia (NTC))

"Conducting Virtual Training" (Richard Arnold)




"Functioning of the S&S training working group..." (Steve Guerro (NTC))

Closing Keynote Michael Lempke



Closing Message



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Subgroup Report out

Course Efficiency Subgroup

Rachel Kumar, Course Efficiency Subgroup Chair



Meeting Recap

- Met on goals:
 - Common course and resource development and accessibility
 - Identify 2-3 courses for development
 - Work with sites, other EGCOG groups and NTC to develop courses and provide for use.
- Two breakout sessions
 - Group 1 had approximately 20 attendees and discussed two topics
 - Prioritization list of courses with volunteers & resources
 - Instructor qualification requirements and availability of instructors
 - Group 2 had 7 attendees and discussed
 - Improvement of record sharing
 - Reciprocity of courses, ownership, and best practices

Results



- Discussed how reciprocity had been set up and individual's experiences with it in the past several years.
- Discussed that for knowledge preservation and using multiple instructors, extremely detailed lesson plans can help standardized.
- Several course subject areas were identified for possible integration and support but more information must be understood by participants.
- The course subjects are the following:
 - Update to Laser Course (in progress)
 - Support upcoming revisions to RW and GERT
 - Determine if and who is going to move forward with standardized HAZCOM course
 - Work with Project Management, Electrical, and QA groups to determine interest in one or more course developments
 - Share Supervisor development training
 - Share on boarding session that includes EFCOG.
 - Support training for DOE O 435.1 revision to achieve standardization. There is a SME course that has been taught by the SME to some locations.

Breakout Sessions



- Lessons learned-
 - Group needed more history and background on what we were trying to discuss.
 - Did not have a comfort level volunteering specific courses for use. Most were not familiar with use of CARDS and what had already been accomplished
 - Attendees may need to be made aware of various Training EFCOG initiatives
 - Consider continuing training sessions on EFCOG history, history of DOE, Training EFCOG, NTC support and tools, NIEHS WTP program and capabilities, baseline sessions with other EFCOG task teams (brainstorming), etc



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Subgroup Report out

Training Collaboration Subgroup

David Yakonich (NNSS), Training Collaboration Subgroup Chair

Goals for Training Collaboration



- Disseminate & discuss best practices
 - Conduct best practice events for sharing training
 - Provide approach to communicate and market TWG activities
- Conduct Training Working Group annual meeting

Three Discussions



- **Topic 1:** Topics for **learning sessions**, potential speaker, frequency of meeting
- **Topic 2:** Discussion around two **user groups** focusing on using Teams and WebEx for training
- **Topic 3:** **Communication** platform (eMail, EFCOG website, Legacy SharePoint, Teams), what to send, frequency

Topic 1: Learning Sessions



- Multimedia development (how to, equipment)
- Loss of tribal knowledge (knowledge capture and transfer)
- Creating microlearning and best practices on how to make easy to find
- AR/VR
- Addressing the needs of a new generation of learners
- Best practice for onboarding for new hires
- ADDIE development
- New engagement techniques

Topic 1: Learning Sessions



Next Steps

- Finalize list of topics discussed
- Survey EFCOG Membership on prioritization of topics and identification of projects and potential speakers
- Meet at Subgroup to plan Learning Sessions for rest of 2022

Topic 2: Platform User Groups



Potential User Groups

- MS Teams for Training
- WebEx for Training

Next Steps

- Leadership needed for organization and pilot group in 2022

Topic 3: Communication



- Continue to use EFCOG website for posting meeting materials
 - Use links to files instead of large attachments
- Explore NTC Resources for TWG communication platform that spans across the DOE Complex for collaboration (replace SharePoint with MS Teams?)
- Explore use of Slack



Next Up...



12:15 pm ET

Break (15 Minutes)

12:30 pm ET

**Making Connections
by Insights**

1:15 pm ET

Break (15 Minutes)

1:30 pm ET



Administration & Compliance Panel

